

**MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF
STAVELEY TOWN COUNCIL**

Wednesday 22 June 2016

Commencing at 6.00pm

In the Lounge Room, The Speedwell Rooms, Inkersall Road, Staveley

Present:

Councillor A Hill (Chair)

Councillor D Collins

Councillor E Tidd

Councillor L Derbyshire

Councillor B Dyke

In attendance - M Evans – Town Clerk and Financial Officer

		ACTION
ME/178/1 6	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillors J Young, C Ludlow and H Elliott.	
ME/179/1 6	COUNCILLORS NOT PRESENT There were no Councillors not present.	
ME/180/1 6	DECLARATIONS OF MEMBERS' INTEREST Councillor Tidd declared that she is a committee member of the Derbyshire Law Centre and a member of the Duckmanton Miners Welfare, both of whom have applied for financial assistance.	
ME/181/1 6	MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 18 MAY 2016 These minutes were noted and had been approved at the Ordinary Meeting of Staveley Town Council on 14 June 2016.	
ME/182/1 6	MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 18 MAY 2016 There were no matters arising.	
ME/183/1 6	FINANCIAL ISSUES <ul style="list-style-type: none"> • It was RESOLVED that the Derbyshire Law Centre be awarded £250 for the financial years 2016/17, 2017/18, 2018/19 and 2019/20 subject to an annual review. • It was RESOLVED that the Town Clerk and Financial Officer obtains three quotes for the refurbishment of the toilets 	

	<p>behind the stage at the Speedwell Rooms and that he be given authority to place an order.</p> <ul style="list-style-type: none"> It was RESOLVED that a charge be levied for the pantomime, in January 2017, of £2.00 per adult and £1.00 per child. 	
ME/184/1 6	<p>HEART OF STAVELEY PROJECT The Town Clerk and Financial Officer reported the following:</p> <ul style="list-style-type: none"> The Invitation to Tender document (ITT) and Specification for the procurement of a managing agent for Staveley Hall are substantially complete. Prices for the legal work on the contract are due in by 28 June 2016. A meeting had been held today with the Heritage Lottery Fund (HLF). The HLF were briefed on the progress of the procurement documents and they are keen to be involved in the next stages. They want the original objectives for heritage issues to be protected and included in the contract. A tour of the Hall has been arranged for Staveley Town Council Members following the Leisure and Community Committee meeting on 29 June 2016. 	
ME/185/1 6	<p>SECURITY AT STAVELEY HALL It was RESOLVED that Staveley Town Council appoints Pro-active Security on a maximum 12 week contract to provide security at Staveley Hall at £10/hour Monday to Friday, 8.00pm – 6.00am and Saturday and Sunday, 24 hour cover.</p>	
ME/186/1 6	<p>APPLICATIONS FOR FINANCIAL ASSISTANCE It was RESOLVED that Duckmanton Miners Welfare be awarded a Section 137 grant of £200 for assistance with funding a day trip to Bridlington for senior citizens, other adults and children.</p>	
ME/187/1 6	<p>ALLOTMENTS The soil sampling chemical test results for Barrow Hill Allotments will be available next week.</p>	
	<p style="text-align: center;"><u>PART II - CONFIDENTIAL</u></p> <p>PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</p> <p>RESOLVED - That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be</p>	

	excluded from this meeting during the discussion thereof.	
ME/189/1 6	<p>STAFFING ISSUES</p> <ul style="list-style-type: none"> • One of the caretakers is off work following an operation. • The Town Clerk and Financial Officer has closed off a grievance from a former employee. • Annual appraisals have been arranged for all Staveley Town Council employees. 	
ME/190/1 6	<p>BUDGET 2016/17</p> <p>The Town Clerk and Financial Officer presented a report on the 2016/17 budget.</p> <p>It was RESOLVED that the report be noted and the Town Clerk and Financial Officer be given authority to pay £100,000 to Derbyshire County Council off loan number 2, at the earliest opportunity, and negotiate a profiled pay back of the balance.</p> <p>Following a discussion about locating a 'super kitchen' at the Speedwell Rooms, it was RESOLVED that Derbyshire County Council be given a 50% discount on hire rates for this particular initiative.</p>	