

**MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE
OF STAVELEY TOWN COUNCIL**

Wednesday 19 October 2016

Commencing at 6.00pm

In Room One, The Speedwell Rooms, Inkersall Road, Staveley

Present: **Councillor A Hill (Chair)** **Councillor H Elliott**
 Councillor D Collins **Councillor C Ludlow**
 Councillor E Tidd **Councillor B Dyke**
 Councillor L Derbyshire

In attendance - M Evans – Town Clerk and Financial Officer

		ACTION
220/ME/16	APOLOGIES FOR ABSENCE Apologies were received from Councillor J Young.	
221/ME/16	COUNCILLORS NOT PRESENT There were no councillors not present.	
222/ME/16	DECLARATIONS OF MEMBERS' INTERESTS Councillor D Collins declared an interest in item 15 - discussions about the super kitchen.	
223/ME/16	MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 21 SEPTEMBER 2016 These minutes were noted and had been approved at the Ordinary Meeting of Staveley Town Council on 11 October 2016.	
224/ME/16	MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 21 SEPTEMBER 2016 A question was asked about ME/217/16 - Community Notice Boards. Councillor C Ludlow asked the Town Clerk to change the padlocks on the boards to ensure security	
225/ME/16	FINANCIAL ISSUES The Town Clerk and Financial Officer gave an update on proposals to pay back the outstanding loan to Derbyshire County Council. The Staveley Job Centre had contacted the Council to request free use of the Speedwell Rooms for a jobs fair on 3 November 2016. The aim is to invite local employers along with training and apprenticeship providers to promote local vacancies. It was RESOLVED that the Staveley Job Centre can have free	

	<p>use of the Speedwell Rooms for this event.</p> <p>A request had also been received from 'Growth Activities' for a reduction in the cost of hiring the Speedwell Rooms for a theatre production, targeted at residents of care homes in the region. The Committee requested further information on this issue.</p> <p>The Chair of Mastin Moor Community Garden had written to request financial assistance with research for funding applications. The Committee advised him to contact LINKS.</p>	
226/ME/16	<p>HEART OF STAVELEY PROJECT</p> <p>The Town Clerk reported that the tenders to appoint a management organisation are due in on 2 November 2016.</p> <p>A public open day is being held on 22 October 2016 to showcase the Hall.</p>	
227/ME/16	<p>HEALTH AND SAFETY</p> <p>The Town Clerk reported that the annual review of health and safety documentation is underway.</p>	
228/ME/16	<p>APPLICATIONS FOR FINANCIAL ASSISTANCE</p> <p>Staveley Miner's Welfare Junior Girls Football Team had enquired about financial assistance from Staveley Town Council. They are to be advised to apply through the Section 137 process.</p>	
229/ME/16	<p>ALLOTMENTS</p> <p>The Town Clerk gave an update on a meeting that he had attended along with Councillor Derbyshire and A Dunn of Chesterfield Borough Council, relating to Barrow Hill Allotments. Chesterfield Borough Council are to ask their Environmental Health Department to review the chemical test results and then a further meeting will be held</p>	
230/ME/16	<p>STAVELEY MARKETS</p> <p>The Committee were given an update on preparations for the Christmas Market which is to be held on Wednesday 7 December 2016.</p>	
231/ME/16	<p>PERFORMANCE REPORTS</p> <p>Performance reports for the Speedwell Rooms and the Stables were noted. Income for both is, so far, above target levels for 2016 / 2017.</p>	
232/ME/16	<p>SUPER KITCHEN</p> <p>A discussion was held about the prospect of running a 'super kitchen' from the Speedwell Rooms. This initiative would provide low cost meals to the residents of Staveley and the surrounding</p>	

	<p>area.</p> <p>Derbyshire County Council would potentially be able to offer funding for the first two years and a number of local volunteers have been identified to run the kitchen.</p> <p>A meeting has been arranged at Derbyshire County Council to discuss this further and the Town Clerk is attending.</p> <p>A report will be presented to a future Council Meeting.</p>	
233/ME/16	<p>NEW WEBSITE</p> <p>The Committee looked at screenshots of the new website and agreed for it to be progressed to the next stage of development</p>	
	<p style="text-align: center;">PART II – CONFIDENTIAL</p> <p>PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960</p> <p>RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be excluded from this meeting during the discussion thereof.</p>	
234/ME/16	<p>STAFFING ISSUES</p> <p>The Chair asked for a report on the costs of staffing currently at the Council compared to previous levels of staffing</p>	