

MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL

Held on Tuesday 9 April 2019

Commencing at 6.30 pm

In Room 1, The Speedwell Rooms, Inkersall Road, Staveley

Present:

Councillor	K Ludlow (Chair)	S Hartley
	S Bagshaw	A Hill
	J Barnett	P Hill
	K Davis	S Hollingworth
	L Derbyshire	C Ludlow
	B Dyke	E Tidd

In Attendance: M Evans - Town Clerk and Financial Officer

3 Members of the Public including a Derbyshire County Council Councillor

		ACTION
	<u>PART I – NON-CONFIDENTIAL INFORMATION</u>	
526/ME/19	APOLOGIES FOR ABSENCE Apologies were received from Councillors J Bacon (dispensation), D Collins, H Elliott, D Parsons and J Young.	
527/ME/19	COUNCILLORS NOT PRESENT None	
528/ME/19	CHAIR'S ANNOUNCEMENT The Chair announced that this would be his last meeting in the role of Chair of Staveley Town Council. He thanked all councillors for their support over the last year and wished the best of luck to the next Chair. However, the Chair did state that he was sad to see innuendo and lies being published by various organisations during the current election campaign. It was his belief that the public want honest, experienced councillors and that they will rise above disreputable campaigns. This statement was seconded by Councillor A Hill.	
529/ME/19	CORRESPONDENCE The Town Clerk and Financial Officer announced that the Council had been successful in securing funding for a defibrillator for the Speedwell Rooms. This was awarded following an application made by Councillor Elliott and the Town Clerk and Financial Officer. An invitation had been sent to the Council for all members to attend the opening of the skate park in King George V Park on 19 May at 11.00am.	

530/ME/19	VARIATION OF BUSINESS None	
531/ME/19	DECLARATIONS OF MEMBERS' INTERESTS None	
532/ME/19	PUBLIC SPEAKING None	
533/ME/19	MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON 12 MARCH 2019 It was RESOLVED that the minutes of the Ordinary Meeting of Staveley Town Council held on 12 March 2019 be accepted as a true record.	
534/ME/19	MATTERS ARISING FROM THE MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON 12 MARCH 2019 Minute No. 521/ME/18 – Councillor A Hill asked if the new boilers had been installed in the Speedwell Rooms. The Town Clerk and Financial Officer confirmed that this was the case. Councillor A Hill also asked that a letter be sent to all the volunteers of the Speedwell Eat Well Community Café thanking them for their efforts during the last year.	
535/ME/19	CORPORATE RISK REGISTER It was RESOLVED that the corporate risk register and asset register for 2019/20 be approved. Councillor A Hill stated that it was pleasing to see the Town Clerk and Financial Officer present these corporate risk documents as this had not been done by former town clerks of the council.	
536/ME/19	APPROVAL OF INSURANCE CONTRACT EXTENSION It was RESOLVED that the contract with Zurich Insurance be extended for a one-year term to cover the Council's corporate insurance liability.	
537/ME/19	WARD REPORTS BY COUNCILLORS Councillor A Hill highlighted a leaflet that had been distributed in the Poolsbrook and Duckmanton areas claiming that the Labour councillors had not been in touch with Viridor about the Erin Void. Councillor Hill strongly disputed this and pointed to an e-mail dated 6 March 2019 when he had contacted Viridor and asked that Derbyshire County Council and Viridor organise future meetings. Councillor S Hartley highlighted that dog fouling and fly tipping were current problems on sections of the Pennine Trail.	

	<p>Councillor C Ludlow informed the meeting that the Cabinet at Chesterfield Borough Council had agreed a recommendation to put in place a fine for householders who were linked to fly tipping.</p> <p>Councillor S Hartley asked if consideration could be given to creating a budget at Staveley Town Council to help fund community policing. Councillor A Hill pointed out that the police set their own precept to fund their service.</p> <p>Councillor B Dyke advised that he had been working with families in the Inkersall area in relation to trying to prevent antisocial behaviour. He highlighted that some leaflets had been issued promoting dispersal orders but he pointed out that these do not work as they can adversely affect house prices. Councillor C Ludlow also stated that the existence of dispersal orders has to be declared to insurance companies and this can affect the price as well.</p>	
538/ME/19	<p>APPROVAL OF BANK STATEMENTS Councillor K Davis signed the bank statements in the presence of the public.</p>	

539/ME/19	<p>TOWN CLERK'S REPORT The Town Clerk and Financial Officer updated the meeting on a series of issues:</p> <p><u>End of Four-Year Election Cycle</u> This meeting of the Staveley Town Council represents the final official gathering of the term of office 2015-19. This period has been dominated by the "rebirth" of Staveley Hall following the successful completion of the refurbishment project between 2014 and 2016. In addition, great emphasis has been put on a capital investment programme to begin the upgrade of the Speedwell Rooms with a view to creating a value for money community space.</p> <p><u>Speedwell Rooms</u> In May 2019 the hall floor will be refurbished as part of the new capital programme. This process will take approximately five days and should help to secure further bookings across a variety of interest groups.</p> <p>Early in the term of the new administration (post-election) the Town Clerk and Financial Officer will present a budget report to the Policy, Finance and Publicity Committee who can reflect and decide on any further capital investment that is required within the next 12-24 months.</p>	
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Staveley Hall and The Stables

The refurbished Hall and Stables will shortly be entering the start of their third year of trading and a progress report will be presented to Policy, Finance and Publicity Committee post-election.

The Hall and Stables are now fully occupied following the recent letting of the three vacant offices in The Stables. An offer has also been received from a potential new tenant of the flat.

In May the 1940s weekend will be taking place over the Sunday and Monday of the early May Bank Holiday.

Elections

As members of the Council will know, the election for Staveley Town Council is to be held on 2 May 2019. By the time of this meeting nominations will have been published for the candidates in the various wards. This information will inform as to whether there are any uncontested wards and the number of candidates standing in each of the contested wards. A briefing session was held in March for potential candidates and the expectations of the Returning Officer were set out in terms of conduct on election day.

Internal/External Audit

The first part of the Council's internal audit process will take place on 16 April 2019 and this will be followed up by a second day later in April, once the year-end figures have been established.

P K Littlejohn (the Council's external auditors) have recently sent the documentation to be completed for the external audit which is to be carried out during the summer and early autumn.

Forthcoming Events

The Council has written to all the schools inviting them to participate in the annual arts and crafts competition. The theme for 2019 is "Who is Your Hero/Heroine – Who Inspires You?"

The next event following the arts and crafts competition will be the summer market which is due to take place on 6 July 2019.

The Council is currently distributing tickets for the Easter holiday activities and a programme is being put together for the six-week holidays in conjunction with the Healthy Living Centre.

Health and Wellbeing

The Town Clerk and Financial Officer is now a sitting member of the Chesterfield Health and Wellbeing Board and this will allow an additional place at the high-level steering group to support.

	<p>Councillor C Ludlow in representing the needs of Staveley and surrounding area. Regular updates will be provided to Council following the election.</p> <p><u>Next Council Meeting</u> The next official meeting of Staveley Town Council will be on Tuesday 14 May 2019 which, as this is an election year, will also be the annual general meeting to establish the roles and responsibilities for the council year ahead and allow the new councillors to sign their declarations of office.</p> <p>It was RESOLVED that the report be noted.</p>	
540/ME/19	<p>CHESTERFIELD BOROUGH COUNCIL Nothing to report.</p>	
541/ME/19	<p>FIXING OF THE COMMON SEAL None.</p>	
	<p style="text-align: center;"><u>PART II – CONFIDENTIAL BUSINESS</u></p>	
542/ME/19	<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</p> <p>RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of representatives of the press be excluded from this meeting during the discussion thereof.</p>	
543/ME/19	<p>STAFFING MATTERS The Town Clerk and Financial Officer gave an update on various staffing matters.</p>	