

**MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF  
STAVELEY TOWN COUNCIL**

**Wednesday 18<sup>th</sup> June 2014**  
**Commencing at 7.00 pm**  
**In The Council Chamber, Staveley Hall**

**Present:**

Councillor A. Hill (Chair)  
Councillor D. Collins (Vice-Chair)  
Councillor J. Bacon  
Councillor J. Barnett  
Councillor B. Dyke  
Councillor H. Elliott  
Councillor C. Ludlow  
Councillor E. Tidd

In attendance – Paul Harris – Acting Town Clerk

There were no Members of the Press or Public present

		<b>ACTION</b>
<b>126/14</b>	<b>ELECTION OF CHAIR OF POLICY FINANCE AND PUBLICITY COMMITTEE FOR THE YEAR 2014/2015</b> Cllr A. Hill was nominated, no other nominations were received.  It was <b>RESOLVED</b> that Cllr A. Hill be elected Chair of Policy Finance and Publicity Committee for 2014/2015.	
<b>127/14</b>	<b>ELECTION OF VICE-CHAIR OF THE POLICY FINANCE AND PUBLICITY COMMITTEE FOR THE YEAR 2014/2015</b> Cllr D. Collins was nominated, no other nominations were received.  It was <b>RESOLVED</b> that Cllr D. Collins be elected Vice-Chair of Policy Finance and Publicity Committee for 2014/2015.	
<b>128/14</b>	<b>PUBLIC SESSION</b> There were no members of the public present.	
<b>129/14</b>	<b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b> There were no declarations of Disclosable Pecuniary Interests.	

130/14	<p><b>APOLOGIES FOR ABSENCE</b> There were no apologies for absence.</p>	
131/14	<p><b>COUNCILLORS NOT PRESENT</b> There were no Councillors not present.</p>	
132/14	<p><b>MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 16<sup>TH</sup> APRIL 2014</b> It was noted that these Minutes had already been approved at the Ordinary Meeting of Staveley Town Council held on 13<sup>th</sup> May 2014.</p>	
133/14	<p><b>MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 19<sup>TH</sup> MARCH 2014</b> There were no matters arising from the Minutes.</p>	
134/14	<p><b>MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 21<sup>ST</sup> MAY 2014.</b> This meeting was cancelled.</p>	
135/14	<p><b>FINANCIAL ISSUES</b> The Acting Town Clerk spoke to a report presented at the Ordinary Meeting on 17 June 2014 Schedule 1.</p> <p>He reported that the Internal Auditor John Marriott would be in the Office on 18 June. He also reported that he had obtained support from Jo Taylor who was recommended by DALC and also works as a Financial Auditor; she was helping to clear the plethora of paperwork on the Finance Desk and working towards a clearer picture of money owed thereby enabling the finalisation of the Council's Accounts for 2013/2014.</p>	
136/14	<p><b>STAVELEY HALL GARDEN NURSERY</b> It was moved that Standing Orders be suspended in order to allow Jayne Collins and Kevin Cauldwell from the Garden Centre to speak.</p> <p>This was <b>AGREED</b>.</p>	

	<p>Jayne Collins spoke to a report that she had prepared which had been circulated to Councillors along with the agenda, no figures were included in the report. It was noted that Councillors could not discuss the content of the proposal as the work would be subject to tender.</p> <p>Councillors spoke regarding the principles of the Heart of Staveley Project and agreed that they could pass on the report to the Heart of Staveley Board for their information.</p> <p>It was moved that Standing Orders be reinstated.</p> <p>This was <b>AGREED</b></p>	
<b>137/14</b>	<p><b>HEART OF STAVELEY PROJECT</b> An update had been received at the Ordinary Meeting of the Council on 17 June 2014. Nothing further was needed.</p>	
<b>138/14</b>	<p><b>APPLICATION FOR FINANCIAL ASSISTANCE – STAVELEY AREA TOY LIBRARY</b> Various discrepancies were noted on the application form, the Acting Town Clerk was asked to return the form and seek clarity.</p>	
<b>139/14</b>	<p><b>SPEEDWELL ROOMS PROJECT</b> Nothing to report.</p>	
<b>140/14</b>	<p><b>STAVELEY MARKET</b> It was <b>NOTED</b> that a letter had been received from Traders.</p> <p>Councillors wanted a thriving market and were committed to encouraging a street scene that enabled this.</p>	
	<p><b>PART II – CONFIDENTIAL BUSINESS</b></p>	
<b>141/14</b>	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS ACT), 1960</b></p> <p><b>RESOLVED –</b> That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be excluded from this meeting during the discussion thereof.</p>	

<p><b>142/14</b></p>	<p><b>HEART OF STAVELEY PROJECT – TO RECEIVE A QUOTATION FOR THE PRODUCTION OF LEASES FOR STAVELEY HALL BUSINESS CENTRE</b>  Two quotes had been received for the production of 11 leases for Staveley Hall Business Centre.</p> <p>In view of the very competitive quotation from Bryan and Armstrong it was <b>RECOMMENDED</b> that this quote be accepted.</p>	
<p><b>143/14</b></p>	<p><b>SPEEDWELL ROOMS – CONSIDERATION OF CCTV UPGRADE</b>  The issues of Anti-Social Behaviour relating to the need to upgrade the CCTV system at the Speedwell Rooms were discussed. Costs of upgrading this were also discussed.</p> <p>It was <b>RECOMMENDED</b> that CCTV be upgraded at a cost of £550.00</p>	
<p><b>144/14</b></p>	<p><b>RESTRUCTURING ISSUES</b>  Nothing to report.</p>	
<p><b>145/14</b></p>	<p><b>BANK STATEMENTS</b>  These were <b>RECEIVED</b></p>	