

**MINUTES OF THE ORDINARY MEETING OF
STAVELEY TOWN COUNCIL**

Held on Tuesday, 17th June 2014
Commencing at 6.00 p.m.
In The Council Chamber, Staveley Hall

Present: -

Councillor A. Hill – (Chair)
Councillor J. Bacon – (Vice-Chair)

Councillor S. Bagshaw	Councillor V. Lang
Councillor J Barnett	Councillor C. Ludlow
Councillor O Cauldwell	Councillor J. McManus
Councillor B. Dyke	Councillor D. Parsons
Councillor L. Collins	Councillor E. Tidd
Councillor H. Elliott	Councillor J. Williams

In attendance: Paul Harris – Acting Town Clerk and Financial Officer
6 Members of the Public
2 PCSOs
3 Members of the Heart of Staveley Project Team

		ACTION
	<u>PART I – NON CONFIDENTIAL INFORMATION</u>	
74/14	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor D. Collins (Derbyshire County Council Meeting) and Councillor P. Hill (due to illness)	
75/14	COUNCILLORS NOT PRESENT There were no Councillors not present.	
76/14	CHAIR'S ANNOUNCEMENTS The Chair announced that Phase I of the development project at the Stables was to be opened by Natascha Engel MP and attended by The Duke of Devonshire, Toby Perkins MP and the Mayor of Chesterfield Borough Council. The Chairman informed the Council that Inkersall Allotments were receiving a National Award which was to be presented on Friday 20 June.	

77/14	<p>VARIATIONS OF ORDER OF BUSINESS No variations were recorded.</p>	
78/14	<p>TO DETERMINE WHICH ITEMS IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED RESOLVED:- That Item 30 Heart of Staveley be taken with the press and the public excluded.</p>	
79/14	<p>DECLARATION OF MEMBERS' OR OFFICERS INTERESTS a) There were no Declarations of Members' or Officers Interests. b) No requests for dispensations were received.</p>	
80/14	<p>PRESENTATIONS. There were no presentations made to the meeting.</p>	
81/14	<p>PUBLIC SPEAKING</p> <p>a) A member of the public raised a question regarding what items could be covered under public session.</p> <p>A question was posed regarding Friends of King George V Park regarding the £7000 donation agreed with Staveley Town Council. The Acting Town Clerk would look into the matter.</p> <p>A question was posed regarding activities for children. It was mentioned that the Summer Activities Scheme was going ahead and the Council was looking into other events through the newly formed Speedwell Rooms Sub-committee. The Arts and Crafts Competition was also mentioned.</p> <p>b) Community Safety (Police, Fire and Ambulance Community Safety Partnership) PCSO Sue Cook introduced a new PCSO A Kelsey who would cover Duckmanton, Poolsbrook, Middlecroft and Inkersall. It was reported that every area had an increase in sanctioned detection (when a crime is reported a suspect found and dealt with appropriately). It was reported that Staveley was not an area for major offences. Over the entire Borough there was a 13% reduction in Anti-Social Behaviour in the last month. The white lines had been painted around the cash machines.</p> <p>Cllr Elliott raised an issue regarding Anti-Social Behaviour in the area around the doctor's surgery. The PCSO felt that signs regarding trespass should be installed by the land owner.</p>	

82/14	<p>TO ELECT A LEADER OF STAVELEY TOWN COUNCIL FOR THE YEAR 2014/2015 It was RESOLVED that Councillor C Ludlow was elected as Leader of Staveley Town Council 2014/2015.</p> <p>RESOLVED:- That Councillor E Tidd was elected as Deputy Leader of Staveley Town Council for the year 2014/2015.</p>	
83/14	<p>CONFIRMATION OF MINUTES OF THE ANNUAL MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 13TH MAY 2014. It was RESOLVED that the Minutes of the Annual Meeting of Staveley Town Council held on Tuesday 13th May 2014 be approved as a true record.</p> <p>It was further stated that Cllr J Williams had been missed off Planning and Environmental Committee.</p> <p>RESOLVED:- That Cllr J Williams be added as a member of the Planning and Environmental Committee.</p>	
84/14	<p>MATTERS ARISING FROM THE MINUTES OF THE ANNUAL MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 13TH MAY 2014 Concern was expressed that some members had not been notified of meetings to which they were representatives of the Council.</p> <p>It was NOTED that a meeting was required with the Bowls Club regarding the setting of fixtures in the following year.</p>	
85/14	<p>CONFIRMATION OF MINUTES OF THE EXTRA ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 20TH MAY 2014. It was RESOLVED that the minutes of the Extra Ordinary Meeting of Staveley Town Council held on Tuesday 20th May 2014 be approved as a true record.</p>	
86/14	<p>MATTERS ARISING FROM THE MINUTES OF THE ANNUAL MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY, 13TH MAY 2014. No matters arising were raised.</p>	
87/14	<p>CONFIRMATION OF MINUTES OF THE GRANTS AND ALLOWANCES COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 4TH JUNE 2014.</p>	

	This meeting was cancelled.	
88/14	<p>CONFIRMATION OF THE MINUTES OF THE LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 21ST MAY 2014</p> <p>This meeting was cancelled.</p>	
89/14	<p>CONFIRMATION OF THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 21ST MAY 2014</p> <p>This meeting was cancelled.</p>	
90/14	<p>MINUTES OF THE PLANNING AND ENVIRONMENTAL COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 4TH JUNE 2014.</p> <p>It was NOTED that Councillor E Tidd gave apologies due to being on Finance Training and not family commitments as cited.</p> <p>It was also NOTED that closure of Erin Road had been moved back, however until a letter from Government had been received the date could not be confirmed.</p> <p>It was RESOLVED that the minutes of the Planning and Environmental Committee of Staveley Town Council held on Wednesday 4th June 2014 be approved as a true record.</p>	
91/14	<p>MINUTES OF THE SPEEDWELL ROOMS SUB-COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 28TH May 2014.</p> <p>It was RESOLVED that that minutes of the Speedwell Rooms Sub-Committee of Staveley Town Council held on 28th May 2014 be approved as a true record.</p> <p>The Council wished to take Cllr J Bacon for taking the minutes.</p>	
92/14	<p>MATTERS ARISING FROM THE SPEEDWELL ROOMS SUB-COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 28TH MAY 2014.</p> <p>It was NOTED by Councillors that the state of the bar and glasses had dramatically improved. Councillors thanks Cllr C Ludlow and Mr Kevin Ludlow for their work in Cleaning and maintaining the bar.</p> <p>Cllr Ludlow reported that the small bar was open as a can and bottle bar.</p>	

	<p>That herself and Kevin Ludlow were happy to run the bar until staff were trained fully when they were available to do so. She also mentioned that Tech Services had been out to the bar to get the lines working and the big bar would be a couple of weeks work to get it running.</p>	
<p>93/14</p>	<p>MINUTES OF THE HEART OF STAVELEY PROJECT BOARD HELD ON WEDNESDAY 30TH APRIL 2014 It was NOTED that the Minutes of the Heart of Staveley Project Board held on Wednesday 30th April 2014 were received.</p>	
<p>94/14</p>	<p>TOWN CLERK’S REPORT The Acting Town Clerk presented the following report.</p> <p>1. <u>Office Move</u></p> <p>At the Extra-ordinary meeting of the Council on 20 May 2014 a decision was taken to rescind minute number 646/13 (i) and permission was granted to the Acting Town Clerk to begin discussions with the Agent and Solicitors relating to a potential move into 26 High Street, Staveley.</p> <p>I have had a number of conversations with the Agent to ensure that they are aware of Staveley Town Council interest in the building. 26 High Street is currently with Administrators as the Landlord was taken into Administration, I am assured by the Agent this does not affect STC other than potentially slow the process down. I have relayed to the Agent that STC would like to take on the Offices at the rate specified which was a reduced rate set by the Landlord, I have also asked if STC could be permitted to sub-let the upstairs room. I am awaiting a response to these questions which I hope to have received before the meeting.</p> <p>2. <u>Finance</u></p> <p>There are a number of pressure points at the moment:</p> <p>End of Year Accounts 2013/2014 Annual Return and Audit ERDF Claims Payment of urgent and overdue bills</p> <p>As Councillors are aware the records kept by the Council are in a mess and require a lot of sorting out. This is impacting on STC ability to get the end of year accounts finalised in time for the Annual Return. I have contacted the External Auditor and obtained permission to put our Audit deadline back to 8 August 2014. In order to ensure we comply with this I have obtained support from someone who usually conducts Internal Audits and is recommended by DALC. She is helping us to prepare for our Annual Return and Audit. She has also</p>	

identified an independent Internal Auditor who may be able to conduct the Internal Audit for us.

I have completed the Bank Mandate document and have full access to the bank accounts so that I can now make payments in line with Standing Orders and Financial Regulations. There are a number of overdue notices of bills that have been outstanding for some time a few of these have been passed to debt recovery companies. Now that I have access to the accounts and can write cheques I am working my way through these.

Again ERDF is a significant issue. I am working with Peter Rice to identify bills that have been paid but not yet claimed from ERDF. We are still awaiting the sum total of the three most recent claims to ERDF to be paid (£253575.14). The fourth, claim 9 has recently been paid (£45437.46) to STC.

There have been a catalogue of unpaid and overdue bills. Those that I have identified I am in the process of paying. Through working with the person I contacted to help me work through the accounts and supporting documents, I expect to be in a better position to get on top of any other bills that have not yet been paid. It should however be noted that the timescale of this is subject to workload.

As the BPS Fax service is ending at the end of June I am looking with some urgency at online banking. There are two offers through the Co-operative Bank, one is free the other is £30 per month. It is important that we can continue to use BACS, CHAPS as well as other one off payments. It is important that the Council are aware that I will need to move quickly with getting this into place.

3. Market

Following a meeting Between Nicki Williams, Alan Mansell, Scott Vickers, Pete Vickers & Jake Wild and a separate meeting with Andy Bond (Chesterfield Borough Council), the following are a brief summary of the actions which are currently being dealt with:

- Repairs are being dealt with; electrics, pat testing by STC, CBC and DCC. Chesterfield and DCC are making significant contributions to repairs and replacements (ie bollards which were stolen and members of the public regular trip up, fall over or get their feet stuck. These repairs will be complete by the end of July 2014
- Short, medium and long term plans are in place to increase stall holders and footfall with a promotional stand offer
- Marketing material has been drafted
- Local Business, Associations, community groups to approach in relation to the Market have been identified
- Replacement CCTV has been arranged to cover the Market Area
- Appropriate signs for no parking / Access have been agreed and approved

by DCC (at their cost)

- Barrow repairs have now been completed allowing both barrows to be used
- Audit of Market equipment (lights, canopies etc.) has commenced, this will be completed by Friday 13th June 2014
- Dates for annual events (Bonfire, Christmas and Summer Event) will be finalised on Thursday 12th June 2014

4. Individual Grievances

As Councillors are aware Grievances are being considered under Section 101 of the Local Government Act 1972. This was discussed and ratified at more than one meeting but was eventually minuted at the Ordinary Meeting 8th April 2014 minute number 656/13.

There are currently three Individual Grievances being investigated prior to Hearing.

There have been three delays to Grievance Hearing 1 a) due to an unwell Clerk b) to a Cllr being delayed by 24 hours upon return from holiday and c) due to a Cllr resignation.

Grievance Hearing 1, the final adjournment has been arranged for Monday 16th June 2014 at 3.30pm. Further Update Individual Grievance 2 will be held on Monday 16th June 2014 at 5.30pm, as previously arranged.

Unison have through poor advice to staff caused delays in dealing with Grievance hearings. Where reasonable STC will bill Unison for related HR time.

5. Outcome of the Collective Staff Grievance

The Grievance Hearing for the Collective Staff Grievance took place on Thursday 10 April, this was Chaired by myself and included Cllr Jacqui Gadd (New Mills Town Council) and Town Clerk Lesley Bramwell (New Mills Town Council). Following the Hearing and review of the evidence provided the Panel agreed unanimously not to uphold the Grievance.

The recommendations included :

The recommendation of the panel is that the Town Clerk, Grahame Challands, and Councillors should undergo training with regards to employee relations, performance management and correct council practice as a matter of urgency as it is clear that members of staff were placed in an unnecessary uncomfortable position by the circulation of the report and there are processes which have happened that were not correctly minuted. It is further recommended that DALC & Chesterfield Borough Council (monitoring officer) are also contacted to ensure that relevant training is undertaken. The

panel believe that this should be put in place by no later than July 2014 and should have taken place by the end of December 2014. The panel believes that there is a need for further investigation in these matters, particularly surrounding who was responsible for circulating a confidential report owned by Chesterfield Borough Council and recommends that upon the return to work of UNISON TU Reps, further investigation should take place. Any potential breaches of Data Protection should be treated seriously.

On a final note, the panel would recommend that STC distances itself from the report.

6. Heart of Staveley

I am working with Ian Parkin on the opening of the Stables Block scheduled for 20 June. Meetings with Mike Brooke, Ian Parkin and Peter Rice are progressing and stronger communication with Cllrs A Hill and Ludlow is helping to improve STC position with regards to the project.

Regarding the lease we had a quote which came out at £7800, we are looking for other quotes at the moment.

7. Art and Craft Competition

All entries have been received, but not all schools participating this year. The schools not wishing to participate this year are Woodthorpe, St. Josephs, Hollingwood, Barrow Hill and Inkersall. Entries will be judged by The Mayor and Mayoress of Chesterfield and Chris Bowen a representative of Toby Perkins MP on 11th June. The presentation evening will be held at The Speedwell Rooms on Friday 11th July 2014.

8. Summer Activities Scheme

There will be five schemes for three days a week through the summer, with 30 children on each scheme. One scheme at Duckmanton Primary School, two schemes at St. Josephs RC and C of E School and two schemes at The Speedwell Rooms. Notices and forms have gone out to schools, notice is also on the STC website. Sportscool has been booked for all schemes on Wednesdays to be held at The Speedwell Rooms. Buses have been booked for Duckmanton School to transfer to the Speedwell Rooms. There is to be a meeting with Summer Activities Scheme Staff to be held on 7th July at 7.00 p.m. in the Council Chamber to discuss activities on the remaining two days of each scheme. Places on the schemes are already being taken up.

The report was **RECEIVED** and actions were **APPROVED**

Cllr Williams expressed that he was happy to receive a thorough Clerk's report.

<p>95/14</p>	<p>26 HIGH STREET STAVELEY Further to the Clerk’s report, Cllr Ludlow mentioned Derbyshire County Council may have an interest in the training room located in the upstairs office.</p>	
<p>96/14</p>	<p>ACCOUNTS It was reported to the Council that the Town Clerk was not yet in a position to provide a proper report to the Council in view of the issues set out in the Clerk’s report under finance. However, he did provide four spreadsheets outlining invoices that were on the ledger but not paid; unpaid invoices waiting to be posted to the ledger; invoices paid but not on the ledger and invoices on the ledger and paid but not posted as paid on the ledger (the spreadsheets attached at Schedule 1). It was noted that at the time of the meeting £66,394.08 in bills appeared to have not been paid dating back in some cases to October 2013. The priority was to get the numerous cheques signed off and bills paid.</p> <p>Councillors expressed deep concern over the state of the accounts and thanks to the Acting Town Clerk for his hard work in beginning to alleviate this position.</p> <p>It was RESOLVED that the spreadsheets detailed under Schedule 1 were received and that outstanding payments be paid.</p>	
<p>97/14</p>	<p>WARD REPORTS BY COUNCILLORS a) None raised b) Generally Congratulations to the Borough Councillors in the re-roofing work in Middlecroft, the quality was acknowledged to be very good.</p>	
<p>98/14</p>	<p>ALLOTMENTS It was NOTED that Inkersall Allotments had received a national award as mentioned in the Chair’s Announcements.</p> <p>It was NOTED that Middlewood Allotments were struggling to obtain three quotes for the fencing work.</p>	
<p>99/14</p>	<p>ITEMS FOR ACTION Nothing to report.</p>	

100/14	<p>F.O.S.T.A. It was NOTED an invitation to the Eve of Centenary Candle-lit Vigil on Sunday 3rd August at St Andrews Church.</p>	
101/14	<p>CHESTERFIELD BOROUGH COUNCIL Cllr Ludlow reported that she was being chased by CBC Officers for payment of maintenance of the Bowling Green as they had not been paid for several years. She would look for a solution.</p>	
102/14	<p>SEALING OF DOCUMENTS</p> <p>a) RESOLVED – That the Common Seal of the Council be affixed to any documents or agreements necessary to carry into effect any resolution or decisions passed by or confirmed at this meeting.</p> <p>b) There were no documents requiring registration by the Land Registry</p> <p>PART II – CONFIDENTIAL BUSINESS</p> <p>PUBLIC BODIES (ADMISSION TO MEETINGS ACT), 1960</p> <p>RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press excluded from this meeting during the discussion thereof.</p>	
103/14	<p>HEART OF STAVELEY PROJECT The Chairman requested that Standing Orders be suspended in order to allow the Heart of Staveley Project Team to speak.</p> <p>This was AGREED.</p> <p>Mr. Ian Parkin the project manager, Mr. Mike Brooke the project architect and Mr. Peter Rice the quantity surveyor introduced themselves to Councillors. They gave a brief introduction to the project, how they had come to work on the project. It was noted that there was a substantial amount of paperwork held by each of the consultants in relation to this project. Principle funding from the project had come from Heritage Lottery Fund and ERDF, there had been a £400,000 shortfall, and various applications were in progress. It was noted that £60,000 had been awarded by Country House Trust. There had also been recent visits from</p>	

<p>104/14</p>	<p>Pilgrim Trust and Garfield Weston.</p> <p>It was reported by Ian Parkin that the last couple of years had been difficult, but he was pleased with the progress made with the Acting Town Clerk, the Leader and the Chairman of the Council. It was also felt that this Council meeting was a good opportunity for strengthening partnership between the project team and the Council.</p> <p>Councillors expressed that they had not always been kept informed of developments as they should have been, but it was noted that this was not the fault of the project team.</p> <p>Cllr L. Collins left the meeting.</p> <p>Cllr J McManus stated that he felt much more confident than he had been for some period of time. He mentioned the excellent meeting with Garfield Weston. He stated that he felt the project team had been as frustrated as Councillors and would like a better relationship between Councillors and the project team.</p> <p>Peter Rice reported to the Council that Phase I of the redevelopment was due to come in at the contract sum agreed and would include the telephone systems. He also reported that he was working with the Acting Town Clerk to identify what expenditure was not covered under the existing ERDF grant and he was enthusiastic about moving forwards. The second contract was due to begin later in the year.</p> <p>The process for tendering was outlined and the project team expressed that they would like an agenda item towards the end of August / start of September.</p> <p>Cllr Ludlow stated she was glad things were moving forwards in the spirit of engagement and communication.</p>	
	<p>COUNCIL IT AND DATA SECURITY</p> <p>Andy Vaines and Alistair Vernon from Langdale Technology were introduced. They gave an outline of work already done as they had originally been brought in under emergency measures (STC Financial Regulations 4.5. On further investigation the peer-to-peer system (NAS Drive) in place was deemed to be in danger of losing all council data, one of the internal drives had already failed.</p> <p>The quote for additional work was outlined in relation to purchase and installation of a server and other hardware and systems required capable of serving the Councils needs into the future.</p> <p>The Consultants left the room.</p>	

	<p>Councillors discussed the quote received and agreed that the higher end specification should be adopted and that this should be done as a matter of urgency due to the impending loss of the NAS Drive.</p> <p>It was RESOLVED that under emergency measures in accordance with Financial Regulations 11.1(c) and 18.2 due to the urgent nature of the failing NAS Drive with the associated potential loss of all Council Data and due to the significant impact of such loss in carrying out Council business in future, it was agreed to accept the quotation as presented.</p> <p>12 votes FOR</p> <p>The Chairman proposed that the standing orders be resumed to take the remainder of the meeting.</p> <p>This was AGREED.</p> <p>105/14 THE OUTCOME OF THE COLLECTIVE STAFF GRIEVANCE The outcome of the Collective Staff Grievance was considered under an earlier item. Councillors expressed their contentment that the recommendation was shared.</p> <p>It was NOTED that the report was received.</p> <p>106/14 ESTABLISHMENT There were no items presented.</p>	
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SCHEDULE 1

Staveley Town Council						
Financial year 2014-2015						
Invoices on Ledger/Omega but not paid						
Date	Supplier	Invoice	Cheque number	Net	Vat	Total
07/10/2013	Bolsover Safety, Health & Environment	62793	506493	140.00	28.00	168.00
26/02/2014	British Gas	20418955E	506495	70.00	14.00	84.00
25/03/2014	Brooke Architecture	280	506496	4,837.50		4,837.50
19/07/2014	Chesterfield Borough Council	7558606	paid oct 13	44.15	2.21	46.36
06/02/2014	Chesterfield Borough Council	000253	506498	45.50		45.50
30/09/2014	DOR Electrical Ltd	36308	506499	31.00	6.20	37.20
18/04/2014	eon	HFEB9B23E	506500	136.16		136.16
28/03/2014	EP Consulting	5748	506501	14,367.50	2,873.50	17,241.00
27/01/2014	EP Consulting	5694	506501	832.50	166.50	999.00
07/11/2013	R Hick & Son	517550	506502	53.20	10.64	63.84
30/10/2013	R Hick & Son	517076	506502	57.81	4.96	62.77
04/11/2013	Kays Electronics	JK/13/4	506503	66.67	13.33	80.00
25/11/2013	A T Graphics	1129551	506504	180.00	36.00	216.00
31/01/2104	Milvil	238599	506505	23.84	4.77	28.61
18/10/2013	Parkland Garden Furniture	2600	506506	9.10	1.82	10.92
28/01/2014	Parkland Garden Furniture	2747	506506	6.26	1.26	7.52
08/01/2014	Parkland Garden Furniture	2728	506506	13.35	2.67	16.02
15/01/2014	Parkland Garden Furniture	2732	506506	9.60	1.92	11.52
27/01/2014	Parkland Garden Furniture	2746	506506	5.05	1.01	6.06
21/05/2013	Parkland Garden Furniture	2277	506506	6.67	1.33	8.00
28/10/2013	Parkland Garden Furniture	2621	506506	36.50	7.30	43.80
07/10/2013	Parkland Garden Furniture	2574	506506	9.37	1.88	11.25
10/10/2013	Parkland Garden Furniture	2579	506506	5.99	1.20	7.19
24/04/2014	Premiere Products	2014012165	506507	70.00	14.00	84.00
14/02/2014	Premiere Products	2014005283	506507	70.00	14.00	84.00
21/03/2014	Remedia	3300	506508	80.00	16.00	96.00
21/03/2014	Remedia	3299	506508	2,023.00	404.60	2,427.60
30/03/2014	Safety Republic	18493	506509	39.95	7.99	47.94
17/01/2014	Safety Republic	18475	506509	65.48	13.10	78.58
23/02/2014	Safety Republic	18481	506509	43.70	8.74	52.44
27/02/2014	Safety Republic	18488	506509	126.51	25.30	151.81
30/03/2014	Safety Republic	18495	506509	30.95	6.19	37.14
30/03/2014	Safety Republic	18494	506509	1.75	0.35	2.10
18/02/2014	Severn Trent Water	235124776				565.28
23/10/2013	Society of Local Council Clerks	113066	506510	60.00		60.00
11/11/2013	Staveley and District Branch British Legion	2013	506546	20.00		20.00
27/11/2013	St John Ambulance	13027360	506511	79.20	15.84	95.04
28/11/2013	Total Cleaning Services	786-30		295.00		295.00
20/10/2013	Vision 2000	13/261	506512	239.40		239.40
				24,232.66	3,706.61	28,504.55

Staveley Town Council							
Financial year 2014-2015							
Unpaid invoices waiting to be posted to Omega							
Date	Supplier	Invoice	Payment	Net	Vat	Total	
17/03/2014	50 Plus	3578	506513	50.00	0.00	50.00	Check if on ledger - can't find
27/11/2014	50 Plus	3474	506513	50.00		50.00	Check if on ledger - can't find
31/05/2014	1st Class Hygiene	47105	506515	240.00	48.00	288.00	
10/06/2014	Carrie Carruthers	3/14	506516	1,500.00		1,500.00	
01/03/2014	Action for Market Towns	12788	506517	250.00	50.00	300.00	
02/03/2014	ADT	26088648-41	506518	276.17	55.23	331.40	
01/06/2014	ADT	26823460-41	506518	281.91	56.38	338.29	
01/06/2014	ADT	26827217-41	506518	184.25	36.85	221.10	
05/04/2014	Bolsover Safety, Health & Env. Services	62821	506519	280.00	56.00	336.00	
10/06/2014	British Gas	600257183	506521			2,518.38	total invoice £10328.76 includes £7810.38
26/02/2014	British Gas	191066369	506494	6,718.76	1,091.62	7,810.38	check carried forward amounts
09/05/2014	British Gas	310175138	506521			1,165.89	Check carried forward balances before payment
03/12/2013	British Gas	64983641/1	dd	416.22	83.24	499.46	Check carried forward balances before payment
02/06/2014	British Gas	102387270	dd	454.92	90.98	545.90	Check carried forward balances before payment
31/03/2014	BRM Solicitors	511059-0003	506523	546.00	109.20	655.20	
04/04/2014	Chesterfield Borough Council	7595909	506524	250.00	0.00	250.00	
17/04/2014	Chesterfield Borough Council	50295249-1/0	506526	96.83		96.83	
17/04/2014	Chesterfield Borough Council	50295249-2/0	506526	400.35		400.35	
17/04/2014	Chesterfield Borough Council	5029523X-1/0	506526	128.16		128.16	
17/04/2014	Chesterfield Borough Council	5029523X-2/0	506526	529.88		529.88	
03/03/2014	Chesterfield Borough Council	50287538-3/0	506526	1,083.30		1,083.30	
11/03/2014	Chesterfield Borough Council	3171672	506525	1.00		1.00	
11/03/2014	Chesterfield Borough Council	3171664	506525	1.00		1.00	
11/03/2014	Chesterfield Borough Council	3171656	506525	1.00		1.00	
04/03/2014	Chesterfield Borough Council	902329738	6484+506485	1,038.05		1,038.05	
03/03/2014	Chesterfield Borough Council	50056587-20/0	506527	362.67		362.67	
	Chesterfield Borough Council					338.21	as per phone call to CBC
08/04/2014	Chesterfield Decorator Centre	109185	506528	146.10	29.22	175.32	
08/05/2014	Chesterfield Decorator Centre	109243	506529	143.01	28.60	171.61	
05/06/2014	Chubb	4648585	506530	541.10	108.22	649.32	
05/06/2014	Chubb	4648769	506530	681.42	136.28	817.70	
05/06/2014	Chubb	4648770	506530	349.96	70.00	419.96	
31/05/2014	Copier Systems Ltd	84095	506531	129.11	25.82	154.93	
07/05/2014	Derbyshire County Training Partnership	00/2014/75	506532	140.00		140.00	
29/04/2014	e-mango	24706	506533	505.00	101.00	606.00	
25/05/2014	eon	H100F13F87	506534			158.54	Check carried forward balances before payment
03/06/2014	eon	03/06/2014	506534			90.55	Check carried forward balances before payment
04/03/2014	eon	04/03/2014	paid			63.95	Check carried forward balances before payment
01/02/2014	Environmental Project Services	100944	506535	295.00	59.00	354.00	
09/05/2014	EP Consulting	5767	506536	975.00	195.00	1,170.00	
30/04/2014	Gilt Edged	1402561	506537	844.71	168.94	1,013.65	
30/04/2014	Gilt Edged	1491065	506537	11.36	2.27	13.63	
29/05/2014	Gilt Edged	1491334	506357	44.67	8.93	53.60	
30/04/2014	Howson Signs	6603	506358	1,846.00	369.20	2,215.20	
07/04/2014	IT Sorted	662	506359	150.00	0.00	150.00	
28/11/2014	National Stone Centre	180	506540	549.80	109.96	659.76	
27/05/2014	Parkin Heritage and Tourism	1156	o/s	5,362.50	1,072.50	6,435.00	use credit note against this
24/04/2014	Parkland Garden Furniture	2909	506541	17.09	3.41	20.50	
15/05/2014	Parkland Garden Furniture	2966	506541	24.82	4.96	29.78	
30/04/2014	Parkland Garden Furniture	2922	506541	1.25	0.25	1.50	
21/05/2014	W J Roadmarkings Ltd	33204	506542	200.00	40.00	240.00	
01/05/2014	Safety Republic	18511	506543	12.00	2.40	14.40	
29/05/2014	Safety Republic	18509	506543	15.00	3.00	18.00	
15/08/2014	Severn Trent Water	670073721	taken	-251.94		-251.94	Check carried forward balances before payment
29/04/2014	Skyline Supplies Ltd	60882	506544	50.80	10.16	60.96	
03/05/2014	Skyline Supplies Ltd	61052	506544	21.30	4.26	25.56	
15/05/2014	Whittington Moor	100841	506545	148.00	29.60	177.60	
08/04/2014	Tall Poppies Consultants Ltd	STC00000000002	o/s	1,000.00	200.00	1,200.00	
				29,093.53	4,460.48	37,889.53	

Staveley Town Council						
Financial year 2014-2015						
Invoices paid but not entered on Omega						
Date	Supplier	Invoice	Payment	Net	Vat	Total
01/04/2014	1st Call	123400	direct debit	58.86	15.12	90.73
01/04/2014	ADT	2632676-41	506489	106.45	21.29	127.74
02/03/2014	ADT	26088647-41		276.17	55.23	331.40
01/04/2014	ADT	2632676-41		106.45	21.29	127.74
30/06/2014	AG Group	12368	bacs	212.32	42.47	254.79
30/09/2014	AG Group	13210	bacs	177.30	35.46	212.76
31/01/2014	AG Group	16588	bacs	42.97	6.59	51.56
28/02/2014	AG Group	17387	bacs	112.84	22.57	135.41
31/03/2014	AG Group	18177	bacs	38.10	7.62	45.72
29/04/2014	AG Group	18728	bacs	37.95	7.59	45.54
29/04/2014	AG Group	18730	bacs	0.00		670.62
04/03/2014	Chesterfield Borough Council	7591133		716.50		716.50
02/03/2014	Chesterfield Borough Council	7588146		761.30		761.30
08/05/2014	Chesterfield Decorator Centre	109243	506476			101.42
08/05/2014	Chesterfield Decorator Centre	109244	506476			35.40
12/05/2014	British Gas	851001433745	506477	42.35	2.11	44.46
13/05/2014	British Gas	600101557	506478			548.19
06/04/2014	British Telecom	5L44502162		38.43	7.69	46.12
29/05/2014	Brooke Architecture	282	telebanking			2,500.00
			telebanking			1,911.53
25/03/2014	Brooke Architecture	280	bacs			5,962.50
02/05/2014	Daisy	4246994	direct debit	22.93	4.59	27.52
21/05/2014	Eon	13495022550	506492			131.65
09/10/2013	Johnston Publishing	873973	bacs			118.00
		994249	bacs			118.00
		1090110	bacs			106.00
28/02/2014	Broadlake Ltd (M1 trade frames)	6641	506471	275.00	55.00	330.00
31/12/2013	MSM Hygiene	0000129291	debit card	250.00	50.00	300.00
06/11/2013	Neopost		credit card			200.85
09/04/2014	Northern Tea Merchant Ltd	344993	506488			28.85
27/04/2014	Parkin Heritage and Tourism	1151	bacs	7,942.00		7,942.00
21/02/2014	Peter Rice Quantity Surveying	21	bacs			2,713.00
12/05/2014	Safety Republic	18505	506475	63.92	12.78	76.70
04/02/2014	Severn Trent Water	9550023320	506481			2,891.88
01/01/2014	Skymine Supplies - paid to Kevin Ludlow	206816	506483	14.50	2.90	17.40
12/05/2014	Spring Bank Arts	5TTC01	506479			30.00
08/05/2014	Tall Poppies Consultants	5TC100000000004	chaps 09/05/14	4,809.99	0.00	4,809.99
14/04/2014	Tall Poppies Consultants	5TC100000000003	chaps 16/04/14	1,200.00	240.00	1,440.00
10/02/2014	Tall Poppies Consultants	5TC100000000001	chaps 20/02/14	25,000.00	5,000.00	30,000.00
26/02/2014	Total Cleaning Services	786-30	telebanking - 04/06/14			295.00
28/05/2014	Total Cleaning Services	786-31	telebanking - 04/06/14			295.00
22/05/2014	Trophy Lodge	22/05/2014	506491			75.00
01/10/2013	Viking	261089	?	162.66	32.53	195.19
30/04/2014	William Anelay	app no 6 - cert 6	chaps 01/05/14	65,389.64	13,077.93	78,467.57
31/10/2014	Yorkshire gas and power	108188	direct debit	609.17	121.83	731.00
		108344	direct debit	180.95	9.05	190.00
		108164	direct debit	97.14	4.86	102.00
31/12/2014	Yorkshire gas and power	115568	direct debit	609.17	121.83	731.00
		115569	direct debit	180.95	9.05	190.00
		115567	direct debit	97.14	4.86	102.00
31/01/2014	Yorkshire gas and power	118696	direct debit	609.17	121.83	731.00
		118697	direct debit	180.95	9.05	190.00
		118695	direct debit	97.14	4.86	102.00
28/02/2014	Yorkshire gas and power	117489	direct debit	609.17	121.83	731.00
		117490	direct debit	180.95	9.05	190.00
		117488	direct debit	97.14	4.86	102.00
31/03/2014	Yorkshire gas and power	118205	direct debit	609.17	121.83	731.00
		118206	direct debit	180.95	9.05	190.00
		118204	direct debit	97.14	4.86	102.00
30/04/2014	Yorkshire gas and power	118964	direct debit	609.17	121.83	731.00
		118965	direct debit	180.95	9.05	190.00
		118963	direct debit	97.14	4.86	102.00
08/05/2014	Yorkshire gas and power	051456	direct debit	300.00	60.00	360.00
31/05/2014	Yorkshire gas and power	119878	direct debit	609.17	121.83	731.00
		119879	direct debit	180.95	9.05	190.00
		119877	direct debit	97.14	4.86	102.00
22/05/2014	Zurich	14875644	506482	9,928.37	0.00	9,928.37
				124,297.82	19,732.94	162,783.60

Staveley Town Council																		
Financial year 2014-2015																		
Invoices on omega and paid, but need posting as paid on ledger																		
Date	Supplier	Invoice	Payment		Net	Vat	Total											
02/06/2013	ADT	24011245-41					111.76	part paid - check omega before pa										
11/12/2013	neopost	91751709	debit card		126.37	25.27	151.64											
14/03/2014	neopost	91801619	debit card		87.03	17.41	104.44											
31/03/2014	BT Directories	1268584	debit card				817.30											
25/02/2014	Chesterfield Decorator Centre	109112			299.67	59.94	359.61											
03/12/2014	Derbyshire County Council	100020131800058442	506467		81.29	16.26	97.55											
01/03/2014	eon	HFB7DD83F	bacs		398.80	19.94	418.74											
12/11/2013	East Midlands Ambulance Service	000162627	bacs		184.84	36.97	221.81											
21/02/2014	Peter Rice Quantity Surveying	022			2,437.50		2,437.50											
05/03/2014	Northern Tea Merchants Ltd	343231	506488		41.90		41.90											
01/01/2014	Rialtas	14302	506473		437.00	87.40	524.40											
01/11/2013	Rialtas	14199	506473		170.00	34.00	204.00											
10/02/2014	Infotone	213403	506470		55.95	11.19	67.14											
14/05/2014	Infotone	221497	506472				487.14											
26/03/2014	Chesterfield Borough Council	7594937	506474		42.64	2.13	44.77											
					4,362.99	310.51	5,977.94											