

**MINUTES OF THE ORDINARY MEETING OF
STAVELEY TOWN COUNCIL**

Held on Tuesday, 17th September 2013
Commencing at 7.00 p.m.
In The Stables, Staveley Hall

Present: -

Councillor A. Hill – (Chair)
 Councillor J. Bacon – (Vice-Chair)
 Councillor C. Ludlow – Leader
 Councillor E. Tidd – Deputy Leader

Councillor S Bagshaw	Councillor P Hill
Councillor J Barnett*	Councillor McManus*
Councillor O Cauldwell	Councillor D Parsons
Councillor D Collins	Councillor J Webley
Councillor B Dyke*	Councillor J Williams
Councillor H Elliott	

* Councillors Barnett and Dyke were delayed in attendance due to work commitments.

Councillor McManus was delayed in attendance due to a meeting at Chesterfield Borough Council.

In attendance: Graeme Challands - Town Clerk and Financial Officer
 Ian Haddock - Assistant Financial Officer
 9 Members of the Public
 1 Member of the Police

		ACTION
	<u>PART I – NON CONFIDENTIAL INFORMATION</u>	
186/13	APOLOGIES FOR ABSENCE Councillor L. Collins – work commitments Councillor Lang – work commitments [Councillor B. Bingham CBC – Meeting of School Governors]	
187/13	COUNCILLORS NOT PRESENT There were no Councillors not present.	
188/13	CHAIR’S ANNOUNCEMENTS The Chair reported on:	

- The commemoration of the Markham Pit Disasters Event. He had attended the event with a number of other Councillors and had fair enjoyed it as he had met up with men who he had worked with, a number of whom were elderly but still around.

Councillor D. Parsons thanked Staveley Town Council for being the main sponsors, the Miners Welfares for bouquets, the villagers in Poolsbrook and Staveley Hall Garden Centre for their wreaths including the one donated free by the Staveley Hall Garden Centre for the miners' wives. The biggest thanks was to Staveley Town Council for thinking of and leading on the Event. It had made both national and local news.

- **East Midlands In Bloom:** He had recently reported on what a good event it had been. Councillor Tidd as Chair of Leisure and Community Committee reported that she had attended the East Midlands In Bloom Award Ceremony held at the Grand Central Skegness. Many people think that In Bloom is just about flowers but this is not the case. Over 150 people attended the Ceremony including herself and the Town Clerk, so it was well attended by people from all over the East Midlands, a wide area geographically. Staveley had been awarded a Silver Award, up from a Bronze the previous year. It reflected the fact that a lot of people were putting in a lot of work to make Staveley a better place. She was proud that a lot of people from Derbyshire attended, showing it was not just Staveley people who were proud of where they lived.

Within the wider are of Chesterfield, Spire and St. Mary's Schools had won awards.

It proved Staveley was on the up and the judges had made a number of comments to improve our entry next year.

[Councillor Barnett joined the Meeting at this point]

Councillor A. Hill offered his thanks to the Caretaking Staff and volunteers involved.

Councillor Ludlow commented that achieving a Silver Award was a lot of hard work. Chesterfield Borough Council have had a Silver Gilt for the last few years and to go up to Gold would be nigh on impossible. They had professional staff to get a Silver Gilt so for Staveley Town Council to get a Silver with no specific staff was a great achievement and a well deserved award. She offered her thanks to staff.

- **Summer Activities Scheme**
Councillor Hill reported that Staveley Town Council had held another

	<p>successful Summer Activities Scheme. Reports from parents had been very complimentary with children having really enjoyed them especially the trip to Barrow Hill Engine Sheds. In Barrow Hill Engine Sheds Staveley had an excellent educational resource showing the heritage of the town which was important for the children of Staveley. The Heart of Staveley Project would increase this educational resource and continue to let children find out about their town.</p>	
189/13	<p>VARIATION OF ORDER OF BUSINESS There were no proposals to vary the Order of Business.</p>	
190/13	<p>TO DETERMINE WHICH ITEMS IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED There were no proposals to exclude the public from any item in Part 1 of the Agenda.</p>	
191/13	<p>DECLARATION OF MEMBERS' INTERESTS a) There were no Declaration of Members' Interests. b) No requests for dispensations were received. Councillor Ludlow asked the Town Clerk if he had heard from DALC on the matter of his Declaring an Interest. The Town Clerk reported he had heard but he was awaiting further advice as Sarita Presland had recommended.</p>	
192/13	<p>PRESENTATIONS Councillor Alan Charles, Police Commissioner for Derbyshire had sent his apologies: he had been unable to make the changed date of the meeting. It was hoped to rearrange a visit for early 2014.</p>	
193/13	<p>PUBLIC SPEAKING Joe Roberts reported that the 2014 Staveley Armed Forces and Veterans' Association Armed Forces Weekend would be held on 12th and 13th July at Pools Brook Country Park. He reported the event was attracting international interest. Councillor Hill thanked Joe for a copy of the DVD of this year's event which was also available to watch on You Tube. John Morehen asked Councillors for details of the extra events Staveley</p>	

Town Council had put on this year for children in the area instead of the coach trip.

He also asked if Councillors had all had their holidays in Staveley this Summer instead of spending their money out of the area (a reason given for cancelling the annual Community Coach Trip). Had Councillors practised what they preached?

Councillor A. Hill reported that entertainment had been provided in the Market Place this summer for children.

Councillor Tidd expanded that 3 events had been put on including face painting, jugglers and street entertainment for children. The Chair responded to the second part of Mr. Morehen's question that the holidays of Councillors was a personal matter and would not be answered.

Mary White asked if the rumours involving the demolition of houses on Carpenter Avenue due to radon gas were true?

Councillor Ludlow responded that this had not been discussed at Cabinet but Councillor McManus was the person to ask when he arrived.

Councillor Williams asked Mary if there were any Radon Gas Monitors in the houses on Carpenter Avenue?

Mary replied not that she knew of.

Marion Gerrard thanked the Chair for attending Staveley Armed Forces and Veterans' Association's Armed Forces Weekend in his Chain of Office. She also thanked the organising Committee and the Police.

The Chair clarified that the residents who had spoken at the last Ordinary Meeting had been from the Middlecroft Ward not Inkersall.

b) Community Safety

PCSO Sue Cooke gave her report on crime figures for the Chesterfield area which included Staveley Town Council.

- There had been a 17.9% reduction in overall crime
- There had been a 0.2% increase in Anti-Social Behaviour but this was statistically insignificant.

She was pleased to report that the Staveley Shopwatch Scheme which had taken her 2 years to set up was now operational. It had involved a lot of hard work but Staveley now had a system that could respond to problems instantly.

<p>194/13</p>	<p>The Chair thanked Sue for all her hard work and he was joined in this by Councillors Williams and Bagshaw.</p> <p>CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY 9th JULY 2013 It was RESOLVED that the Minutes of the Ordinary Meeting of Staveley Town Council held on Tuesday 9th July 2013 be approved as a true record.</p>	
<p>195/13</p>	<p>MATTERS ARISING FROM THE MINUTES OF THE ORDINARY MEETING OF STAVELEY TOWN COUNCIL HELD ON TUESDAY 9th JULY 2013 167/13a) Public Speaking Councillor Parsons updated the Meeting on the issue of the sale of 1 Church Close. He had worked with the local residents and had found them very co-operative, in contrast to Ability. The existing residents had offered to help the young people designated to move in to the property. In contrast Ability had offered him information but so far had failed to deliver.</p>	
<p>196/13</p>	<p>TO CONSIDER THE RESOLUTIONS OF THE PLANNING AND ENVIRONMENTAL COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 12TH JUNE 2013 The Minutes of the Planning and Environmental Committee held on Wednesday 12th June 2013 were RECEIVED.</p> <p>Councillor Parsons expressed his disagreement with a recent Planning Application to build a wind turbine near Pools Brook Country Park. This he believed would be in the flight path of birds particularly those using the Nature Pont area.</p> <p>He was not against wind turbines but this particular proposal should be opposed.</p> <p>Councillor Webley did not wish to oppose it as he is totally in favour of wind turbines. The application would go through the planning process and during that all issues would be examined.</p> <p>Councillor Parsons explained he opposed this application purely due to its site.</p> <p>The Chair stated he had to be careful on this issue as Vice-Chair of Planning Committee at Chesterfield Borough Council.</p> <p>Councillor Elliott told the meeting she had been contacted by a couple raising a petition in opposition but Declared an Interest as she was a</p>	

	<p>member of Chesterfield Borough Council’s Planning Committee.</p> <p>Councillor Parsons clarified that there was not an application for a wind farm – it was a single turbine and the plans were on public display so he had expected Councillor A. Hill to be aware of the proposal.</p> <p>Councillor Ludlow informed the Meeting that there was good news on the Planning front in Chesterfield Borough Council: Go Outdoors were moving on to the former Tesco Site and would create 160 jobs including moving their Headquarters from Sheffield.</p> <p>Councillor Williams suggested that the plans and associated documents be put on display in Staveley Hall.</p> <p>The Town Clerk said the Planning Application had been sent to Councillor P. Hill as the Staveley Town Council Planning Representative for the area where the wind turbine was proposed for her comments.</p> <p>He would arrange for the details to be downloaded and put on display.</p>	
197/13	<p>TO CONSIDER RECOMMENDATIONS OF THE LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 26th JUNE 2013</p> <p>It was RESOLVED that these be approved.</p>	GC
198/13	<p>MATTERS ARISING FROM THE MINUTES OF THE LEISURE AND COMMUNITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 26th JUNE 2013</p> <p>There were no matters arising.</p>	
199/13	<p>TO CONSIDER RECOMMENDATIONS OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 26th JUNE 2013</p> <p>It was RESOLVED that these be approved.</p>	
200/13	<p>MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 26th JUNE 2013</p> <p>There were no matters arising.</p>	
201/13	<p>26 HIGH STREET STAVELEY</p> <p>The Town Clerk reported that a Draft Lease had finally been received.</p>	

<p>202/13</p>	<p>There were a number of items of concern that needed clarification and the Town Council's solicitors were working on this. It was a full repairing lease and this may involve the Council in expenditure over the term of the lease such as in the event the boiler failed.</p> <p>He would report back fully once the facts had been established. The Agent had agreed to a further inspection of the premises but only on an accompanied basis – they would not supply the keys.</p> <p>He had visited adjoining properties to get views of other tenants of the landlord.</p> <p>If all went smoothly completion could be within 4 to 6 weeks.</p> <p>Councillor Ludlow said that it would appear the Lease was a standard one issued in all such cases.</p> <p>TOWN CLERK'S REPORT</p> <p>The Town Clerk spoke to his Report previously issued.</p> <p>Following the July Ordinary Meeting of Staveley Town Council</p> <ul style="list-style-type: none"> • I continued to plan and organise the Markham Pit Disasters Memorial Event in liaison with Derbyshire County Council, Alkane Energy and other partners. Whilst I was on holiday for the event the reports back were excellent and we have received a number of thank yous for our role. • I continued to plan and organise the Staveley Town Council Arts and Crafts Competition Presentation Evening. This took place on Friday 12th July and, thanks to our staff, was another great success. It was we believe the largest attendance to date and our staff prepared an excellent buffet which was greatly enjoyed. Feedback from those present and the schools was very positive • I attended the NALC "People In Action" event at Sheffield on 11th July and as ever came away with one or two ideas to keep Staveley Town Council progressing. • I attended The Staveley Armed Forces and Veterans' Association Weekend in Poolsbrook Country Park on 13th July 2013. This was a great success, blessed with hot sunny weather, drawing large crowds. Incidentally to the event I learnt that the Caravan Club Site was continuing to be a great success. • Archemis returned to continue their series of Community Archaeology events with the Midden Dig on the front of Staveley Hall. Lasting a couple of weeks this was once again the scene of lots of volunteers 	
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	<p>helping the professionals.</p> <ul style="list-style-type: none"> • On 16th July I went to meet with our HLF Grants Officer and Mentor to report on progress with the Heart of Staveley Project. <p>They have invited us to submit a Supplementary Bid next year which will have the designed effect of filling the “gap funding” for Contract 2. The Heritage Lottery Fund continues to demonstrate a strong support, including financial support, for Staveley Town Council.</p> <ul style="list-style-type: none"> • We hosted and said goodbye to Work Experience Students from Netherthorpe School and Springwell Community College as well as Samita Dhir from Sheffield Hallam University. • The last role I performed in July was to act as Chair for the Annual General Meeting of the Friends of Poolsbrook Country Park. I then went on Annual Leave. • We held the Summer Activities Scheme in 4 locations and I visited one and found as ever that we were putting on an excellent scheme at a good price. • The Heart of Staveley Project Board held its inaugural meeting on 20th August and was a great success in partnership working with Heart of Staveley Limited. A great deal of progress was made. • I attended the leaving do of Dr. Geraint Coles on August 23rd before he left his job as the Development Manager for Chesterfield Canal. • I have begun the process of organising the Staveley Town Council World War One Commemoration Working Party. • I have begun the process of organising the Staveley Town Council Community Bonfire and Fireworks Display 2013, following the meeting with Derbyshire County Council Emergency Planning on 3rd September. • My resignation from the Board of Heart of Staveley Limited was accepted at their meeting on 3rd September. • Together with Councillor Tidd, Chair of the Leisure and Community Committee and Jayne Collins of the Staveley Hall Garden Centre, I attended the East Midlands in Bloom Awards Ceremony in Skegness on 11th September. I am delighted to report that this year Staveley was awarded a Silver Award. Members will recall last year we received a Bronze Award so once again we have made progress. The Judges also issued a special award for the efforts of the Council in raising funds for the Heart of Staveley Project. 	
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Coming Up

- 18.09.13 6.00 p.m. Leisure and Community Committee
- 7.00 p.m. Policy Finance and Publicity Committee
- 23.09.13 World War 1 Working Party
- 25.09.13 Planning and Environment Committee
- 02.10.13 Section 137 Committee
- 08.10.13 Ordinary Meeting of Staveley Town Council

These are the highlights with ordinary work continuing with our projects including Staveley Hall, Speedwell Rooms, 26 High Street, The Market etc.

He updated the meeting on:

- Progress on organising the Community Bonfire and Firework Display with a Road Closure applied for, volunteers approached and other issues progressed.
- Similarly a Road Closure had been applied for for the Remembrance Day Parade – this involved almost 200 letters having to be delivered.
- Proposals were being drawn up for an improved Victorian Fayre at Christmas including a stage for local bands and a lantern parade.
- Chesterfield Borough Council had issued a letter regarding Staveley Town Council’s financial contribution of £1000 per annum to the Chesterfield Canal Partnership together with an invitation to formally join and participate in the Partnership.
This will be placed on the Agenda of the Policy Finance and Publicity Committee
- Chesterfield Borough Council’s Statement of Principle on Gambling had been received and would be placed on the Agenda of the Policy Finance and Publicity Committee.
- The Royal British Legion had been welcomed to Staveley Hall as a base for their local advice service.
- Arrangements for training for Councillors would be finalised in due course.

203/13

ACCOUNTS

(a) The schedule of accounts paid since the last meeting was **RECEIVED.**

Councillor Ludlow reported she was involved in Chesterfield Borough Council’s Budget and it had been noted that Staveley Town Council was not contributing to the maintenance of the Bowling Green behind Staveley Hall.

The Town Clerk confirmed that this was the case. Staveley Town Council

	<p>had never paid towards this facility as a result he understood there was a long standing agreement dating back many years that Chesterfield Borough Council would maintain the Bowling Green and the grass around the Hall. He assumed that this agreement dated back to the date Staveley Town Council purchased the Hall.</p> <p>Ian Haddock agreed with this assessment; it had always been the case.</p> <p>Councillor Ludlow responded that Chesterfield Borough Council was intending not to continue bearing the cost of the Bowling Green; that would go to Staveley Town Council.</p> <p>(b) Statement of Income and Expenditure Ian Haddock spoke to the Cost Centre Report provided. It covered Quarter One and next month he would be in a position to provide Quarter One and Quarter Two all up to date.</p> <p>Councillors McManus and Councillor Dyke arrived during this item.</p> <p>(c) Section 137 - Appeals for Financial Assistance Nothing to report.</p> <p>(d) Other financial matters. There were no other financial matters.</p>	
204/13	<p>WARD REPORTS BY COUNCILLORS Councillor Williams asked if the seat on Inkersall Green could be moved next to the bus stop where it would benefit Old Age Pensioners in particular.</p> <p>Councillor Ludlow was to address this matter in Cabinet at Chesterfield Borough Council.</p>	CL
205/13	<p>GENERALLY Nothing to report.</p>	
206/13	<p>ALLOTMENTS The Town Clerk reported that a meeting would be arranged as soon as his workload allowed.</p> <p>Councillor Dyke asked about the replacement fence around Middlecroft Allotments.</p> <p>The Town Clerk responded he would catch up with Atkinsons on</p>	GC

	<p>progress in general including the fence.</p> <p>Councillor Ludlow asked who owned Barrow Hill Allotments. The Town Clerk responded it was Chesterfield Borough Council's land and replacement allotments awaited the future plan by Chesterfield Borough Council for the village.</p> <p>He would follow this up with Mike Hayden.</p>	
207/13	<p>ITEMS FOR ACTION Nothing to report.</p>	GC
208/13	<p>CHESTERFIELD BOROUGH COUNCIL The date of the next (and first) Community Assembly was 26 September at the Speedwell Rooms.</p> <p>This replaced the Community Forums.</p> <p>Councillor Ludlow asked what had happened to the Market Report. Ian Haddock responded he had sent it. Councillor Ludlow said Chesterfield Borough Council were withholding their contribution until its receipt. Ian agreed to send a revised version to Bernie Wainwright at Chesterfield Borough Council.</p>	ICH
209/13	<p>SEALING OF DOCUMENTS</p> <p>RESOLVED – That the Common Seal of the Council be affixed to any documents or agreements necessary to carry into effect any resolution or decisions passed by or confirmed at this meeting.</p>	
	<p>PART II – CONFIDENTIAL BUSINESS</p>	
210/13	<p>PUBLIC BODIES (ADMISSION TO MEETINGS ACT), 1960</p> <p>RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press excluded from this meeting during the discussion thereof.</p>	

211/13	<p>ESTABLISHMENT Nothing to report.</p>	
212/13	<p>HEART OF STAVELEY PROJECT RESOLVED – That the Adjusted Tender from William Anday Limited for Contract One Heart of Staveley Project be accepted and that contract documents are drawn up for signing, with commencement of work on site by early October 2013 and completion by April 2014, with the commitment to the use of local labour appended to the contract. - That the First Stage Tender from G.F. Tomlinson Group be accepted and that G.F. Tomlinson are appointed to carry out all Contractor’s Pre Construction duties and to negotiate a Second Stage Tender, as set out in the documents.</p> <p>The above followed the Tender Report.</p> <p>RESOLVED – That Councillor Dean Collins represent Staveley Town Council on the Design and Technical Scrutiny Group.</p>	
213/13	<p>STAFF REVIEW Councillor Ludlow issued copies of the Report with a reminder that it was confidential.</p> <p>Implications regarding possible appeals were discussed.</p>	