



STAVELEY TOWN COUNCIL

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Staveley Hall
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15 November 2022

To all members of the Leisure and Community Committee

Dear Councillor

You are hereby summoned to attend a meeting of the Leisure and Community Committee to be held at 6.00 pm on Tuesday 22 November 2022 at the Speedwell Rooms.

Members are asked to sign the attendance sheet for the meeting, available in the room.

In the interests of the smooth running of the meeting, queries about any of the items on the agenda are requested to be submitted 2 days prior to the meeting, to enable the Clerk to provide a comprehensive response.

Councillors attending who are not members of the Committee are asked not to sit around the meeting table in order to avoid confusion for members of the public. Your opportunity to speak on matters will be given during the public participation session.

Yours sincerely

Sabrina Doherty
Town Clerk and Financial Officer

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting.

Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. The Clerk will record meetings for the purposes of the minutes.

AGENDA

1. TO NOTE APOLOGIES FOR ABSENCE

2. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Staveley Town Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES OF PREVIOUS MEETING

To confirm and sign the minutes of the meeting held on 24 May 2022 as a correct record.

4. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to make representations to the Council in relation to items on the agenda. Time for this item is limited to **15 minutes**.

Councillors will not debate the matters raised and no decisions can be made on any items raised in this session they will be put forward to the next meeting.

Any Councillors attending that are not members of the committee must make their representations relating to agenda items during this time.

5. DEBRIEF ON RECENT EVENTS

To consider what went well and what could have been improved on the following events:

- a) Easter Egg Hunt
- b) 1940's Event
- c) Staveley Armed Forces Day
- d) Summer Markets
- e) Summer Activities
- f) Games Day
- g) Car Fest
- h) Fireworks/Halloween Disco
- i) Remembrance

6. PROGRAMME PLANNING FOR 2023/24

To consider the programme of events for 2023/24 and the budget implications for recommendation to Council. Ideas already received to consider:

- a) Coronation Event
- b) Specialist Markets
- c) Staveley by the Sea
- d) Music events on the market square
- e) Brass Band concert at the Hall
- f) Fireworks/Halloween Disco
- g) Remembrance
- h) Christmas events