MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL

Wednesday 16 November 2016 Commencing at 6.00pm In Room One, The Speedwell Rooms, Inkersall Road, Staveley

Present: Councillor A Hill (Chair) Councillor H Elliott

Councillor D Collins
Councillor C Ludlow
Councillor E Tidd
Councillor B Dyke
Councillor L Derbyshire
Councillor J Barnett

In attendance - M Evans – Town Clerk and Financial Officer

		ACTION
234/ME/16	APOLOGIES FOR ABSENCE	
	Apologies were received from Councillor J Young.	
235/ME/16	COUNCILLORS NOT PRESENT	
	There were no Councillors not present.	
236/ME/16	DECLARATIONS OF MEMBERS' INTERESTS	
	There were no declarations of members' interests	
237/ME/16	MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 19 OCTOBER 2016	
	These minutes were noted and had been approved at the Ordinary Meeting of Staveley Town Council on 8 November 2016.	
238/ME/16	MATTERS ARISING FROM THE MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 19 OCTOBER 2016	
	There were no matters arising.	
239/ME/16	FINANCIAL ISSUES	
	The Town Clerk and Financial Officer presented two draft options for budgets for 2017 / 2018. The Committee supported option 2 and this will be subject to further consideration at a future workshop. Option two included provision to fund new staff to manage Staveley Hall	
240/ME/16	HEART OF STAVELEY PROJECT	
	The Town Clerk and Financial Officer set out a series of options for the future management of Staveley Hall and The Stables. The Committee RESOLVED to support option one - that Staveley Town Council run the facility in house but look at opportunities to	

	bring in specialists where required.	
241/ME/16	HEALTH AND SAFETY	
	Emergency lighting tests have been carried out at Staveley Hall by Amptron as part of the facilities maintenance contract.	
242/ME/16	APPLICATIONS FOR FINANCIAL ASSISTANCE	
	It was RESOLVED that £200 be awarded as a section 137 grant to the police, for diversionary activities at Duckmanton.	
243/ME/16	ALLOTMENTS	
	The Council are waiting for a response from Broadlands to a number of queries on the chemical tests for the Barrow Hill Allotments. The Town Clerk and Financial Officer will liaise with Councillor L Derbyshire on this.	
244/ME/16	STAVELEY MARKETS	
	The Town Clerk and Financial Officer updated the Committee on preparations for the Christmas Market. There will be an ice rink on the night, twenty stalls and three school choirs.	
245/ME/16	PERFORMANCE REPORTS	
	The September performance reports for the Speedwell Rooms and the Stables were noted.	
246/ME/16	SUPER KITCHEN	
	It was RESOLVED that the Town Clerk and Financial Officer will prepare a cost proposal for the use of the Speedwell Rooms.	
	PART II – CONFIDENTIAL	
	PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960	
	RESOLVED – That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be excluded from this meeting during the discussion thereof.	
247/ME/16	STAFFING ISSUES	
	The Town Clerk and Financial Officer presented a report which sets out the comparative costs of Staveley Town Council staffing in 2012 and 2016. Current salary levels were used for both years and the 2016 costs are £50,000 (plus on-costs) less. The Town Clerk and Financial Officer presented a proposal to employ a	

business administration apprentice. It was RESOLVED to	
support the employment of an apprentice and to pay the national	
minimum wage for their age bracket. This is above the wage rate	
set for apprentices.	