

STAVELEY TOWN COUNCIL

Minutes of a meeting of Staveley Town Council held at 6.00 pm on Tuesday, 21 March 2023 at the Speedwell Rooms.

Present:

Councillors

C Jackson (Chair)

P Jacobs

D Rhodes

B Bingham

J Kay

E Tidd

B Dyke

P Mann

R Holwell

D Parsons

1105/SD/22

TO NOTE APOLOGIES FOR ABSENCE

Apologies for absences were received from Councillors KM Thornton, J Mann, D Denton, R Perry, D Collins, C Ludlow and P Wilson.

1106/SD/22

TO RECEIVE DECLARATIONS OF INTERESTS

Councillor D Rhodes declared a personal interest as the Chairman of new community group S.P.O.T.

Councillor E Tidd declared a personal interest as a member of the Royal British Legion.

1107/SD/22

MINUTES OF PREVIOUS MEETINGS

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record:

- a) 13 February 2023 – Extraordinary Meeting
- b) 14 February 2023

1108/SD/22

CHAIRMAN'S ANNOUNCEMENTS

It was announced that the public meeting previously announced as being set for 29th March 2023 had been postponed following advice received from the Borough Council. Further information was awaited regarding the Annual Town Meeting and Councillors would be advised via email once that has been received.

It was confirmed that the investigation was being looked into at the present time and that any costs would be brought to a future meeting of the Council for consideration before progressing further.

1109/SD/22

PUBLIC PARTICIPATION SESSION

The representative from the local Royal British Legion (RBL) branch expressed concern that there may not be a remembrance day service this year and wanted to ensure that the Council knew that whilst the RBL could not take

responsibility for it for insurance reasons, they were willing to support however they could to ensure that it would go ahead.

A member of the public queried whether or not the Council had complied with paragraph 4.1 of the financial regulations. The Clerk confirmed that the questions relating to the way the Council managed finances and payments would be the subject of the investigation and answers would be provided through that.

1110/SD/22

REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

Councillor Kay wished to report that he had received an email from the Borough Council confirming that funds to rebuild the Woodthorpe war memorial had been secured.

Councillor Dyke advised that the Borough Council have had funding which would be used to re-do the tennis courts on King George's Park. The paths around Poolsbrook park were also due to be resurfaced and there was funding for a MUGA and play area in Poolsbrook village.

1111/SD/22

RESPONSE TO PUBLIC QUESTIONS FROM THE LAST MEETING

The Town Clerk read out the responses to public questions from the last meeting and the responses were noted.

1112/SD/22

MINUTES OF STANDING COMMITTEES

RESOLVED:

That the minutes of the Policy, Finance and Publicity Committee held on 24 January 2023 be received and noted.

1113/SD/22

CONCLUSION OF AUDIT 2020-21

Council considered the report of the External Auditor for the year ending 2020-21.

RESOLVED: That the contents of the report from the External Auditor be noted.

1114/SD/22

FINANCE MATTERS

a) To approve the schedule of payments to 28 February 2023.

RESOLVED: That the schedule of payments to 28 February 2023 be approved for payment.

b) To receive the budget monitoring report to 15 March 2023.

RESOLVED: That the budget monitoring report to 15 March 2023 be noted.

c) To note the bank balances last reconciled to 28 February 2023:

- i. Co-op current account: £24.36
- ii. Co-op 14 day account: £0.00
- iii. Co-op Savings account: £0.00
- iv. Petty Cash/Floats: £342.17

RESOLVED: That the bank balances be noted.

1115/SD/22

REVIEW OF STANDING ORDERS

Councillors considered the report of the Town Clerk and RFO.

RESOLVED:

a) That the revised Standing Orders as set out at appendix 1 to the report be approved to come into effect from the close of the meeting.

b) That delegated authority be given to the Town Clerk to make inconsequential amendments (such as correcting typing errors or formatting).

1116/SD/22

PROGRAMME OF EVENTS 2022-23

Councillors considered the report of the Town Clerk and RFO. The Clerk advised Councillors that the point of the report was to agree a list of events for the Town Clerk to focus on in order to bring back any costings or seek grant funding etc.

Councillors discussed the fee proposed for use of the Market Square for a coronation event proposed by a new local group. Councillor Dyke asked for use of the square to be given for free. Councillor Jacobs cautioned that the group would have to guarantee that the Council was covered for insurance purposes if it were to be given for free.

Councillors discussed the Town Clerk's time and what was possible given the other workload that she was managing. It was agreed that Remembrance and Christmas were priority events. Additionally they would like her to bring back costings for running the table top sales and to look at holding a brass band concert. If possible to look at potential partners for operating specialist markets. It was noted that there was no capacity to be running a fireworks event or the Halloween Disco. The Staveley by the Sea and Music on the Square events would also not be viable this year.

RESOLVED:

a) That the Clerk be instructed to write letters to the MPs, Police and Crime Commissioner, Secretary of State and Chief of Police expressing the Council's disgust at the withdrawal of police officer support for Remembrance Day Road Closures.

b) That there be no fee for the S.P.O.T group to use the market

place for hosting a coronation event, subject to the hirer complying with the usual requirements for risk assessments and insurance.

c) That the Clerk be instructed to seek grant funding for Remembrance Sunday, with a parade to be included in the first instance.

d) That a ticketed brass band concert be organised for Staveley Hall and, subject to time constraints, the Clerk be permitted to seek other small ticketed events to take place in Staveley Hall.

e) That the Clerk be instructed to seek to put on specialist markets in the town centre.

f) That there be no fireworks event held this year.

g) That the Clerk be asked to arrange a Christmas Lights Switch-on event.

1117/SD/22

SUSPENSION OF STANDING ORDERS

During the above item it was necessary to consider extending the time for the meeting.

RESOLVED: That Standing Order number 3x be suspended for a maximum period of 1 hour to enable the remaining business to be transacted.

The meeting adjourned for a 10 minute comfort break at 19:58 hours.

1118/SD/22

APPROVAL TO AFFIX COUNCIL SEAL

RESOLVED: That approval be granted for the affixing of the Council's Seal to the documents relating to the loan agreement with Chesterfield Borough Council. Namely the charge to the Speedwell Rooms Title and the final loan agreement. The documents to be signed by the Chairman of the Council and the Leader of the Council and to be witnessed by the Proper Officer.

1119/SD/22

EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1120/SD/22

STAFFING MATTERS

Councillors considered the report of the Town Clerk & RFO.

RESOLVED:

- a) That the progress to date be noted.
- b) That the cleaning hours at the Speedwell Rooms be reduced to 10 per week.
- c) That the staffing structure be revised as set out in the report, with Councillors to be involved in the recruitment process.
- d) That the Town Clerk be authorised to commence recruitment during May 2023. The recruitment panel to be selected from the new Council.

At 8:36pm several Councillors had to leave the meeting making it inquorate and unable to continue. The Chair therefore declared the meeting closed with the remaining item to be forwarded to the next available meeting.

Signed: _____

TENANCY MATTERS