

## STAVELEY TOWN COUNCIL

Minutes of an Ordinary meeting of Staveley Town Council held at 6.00 pm on Tuesday, 26 September 2023 at the Speedwell Rooms.

Present:

Councillors	S Bean	C Jackson	K Thornton
	B Bingham	P Jacobs	E Tidd (Chair)
	J Bingham	P Mann	P Wilson
	C Chambers	A Ogle	
	J Collins	D Parsons	
	B Dyke	D Rhodes	

In attendance: Mrs S Doherty (Town Clerk), Councillor Anne-Frances Hayes (Derbyshire County Council), Dr H Bowen and Mr S Wenlock (Chesterfield Borough Council), representatives from the Fire Service and 14 members of public.

### **2324-36 TO NOTE APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors D Wheeldon and J Ridgway.

### **2324-37 TO RECEIVE DECLARATIONS OF INTERESTS**

Councillors P Mann and S Bean declared a non-pecuniary interest in item 11 on the agenda – CIL Priorities and Expenditure requests for 2023-24 as members of the Friends and Fans of Staveley Voluntary Group.

### **2324-38 MINUTES OF PREVIOUS MEETING**

Councillor B Bingham wished to clarify that he had said that the Library building was not Grade 2 listed. The Clerk confirmed that the Library Building was not listed at all and so the minutes were accurate in their recording.

#### **RESOLVED:**

That the minutes of the meeting held on 27 June 2023 be confirmed and signed as a correct record.

### **2324-39 CHAIRMAN'S ANNOUNCEMENTS**

The Chair announced that she had attended several events since the last meeting; Mastin Moor allotments open day, the Armed Forces event, a Markham Vale commemoration event, a service at Staveley Church and finally a civic ceremony at Chesterfield Borough Council where a number of former councillors were given honorary titles.

### **2324-40 PUBLIC PARTICIPATION SESSION**

Representatives from the Fire Service attended the meeting to provide an update on their work in the community and answered questions about specific local issues relating to deliberate fires. They encouraged members of the public and councillors to call the firestoppers number to report issues so that a good picture of problems

was built up to enable better direction of resources.

**2324-41 PRESENTATION ON STAVELEY 21 PROJECT**

The Chair welcomed both the Chief Executive and the Head of the Growth Unit of Chesterfield Borough Council to the meeting. A slideshow of concept drawings was presented to the Council with an overview of the strategic context and timeframes for completion.

It was emphasised that this was a starting point for the consultation on the project and whilst the key elements were fixed, there was still some leeway on specifics of design which the Town Council and the public could contribute towards.

A question and answer session followed and a number of ideas were put forward for consideration of inclusion in the project development, such as a changing places facility and improved CCTV and incorporation of a water play feature.

**2324-42 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

Councillor A Hayes provided a detailed report (copy to be circulated after the meeting) covering the current financial position of the County Council. She highlighted that there were a number of key issues being discussed relating to school meals and community care charges which she encouraged people to respond to.

Councillor B Bingham updated on the mayoral combined authority and motions relevant to that matter. He advised that a new director for adult social care had been appointed.

**2324-43 PLANNING APPLICATIONS**

**a) Planning Reference CW2/0623/14 - Erection and operation of Material Recycling Facility at Erin Landfill Site, Markham Lane, Duckmanton, Derbyshire, S44 5HS**

Councillors considered the application and raised concerns about the continued expansion of the site. The Council had agreed a 'No more Landfills' policy some time ago.

**RESOLVED:**

That the Council OBJECTS to the above application on the basis of the nuisance from flies, noise, smells and lorries coming through the small villages of Poolsbrook and Duckmanton.

**b) Planning Reference CHE/23/00511/FUL – Conversion of garage to living accommodation at 8 St Joseph's Court, Chesterfield Road, Staveley, Chesterfield, Derbyshire, S43 3GQ**

Councillors considered the application.

**RESOLVED:**

NO OBJECTIONS.

**c) Planning Reference CHE/23/00487/FUL – Double hip-to-gable conversion, second floor rear balcony, alteration to front projecting hipped roof and single storey rear extension at 12 Bridle Road, Woodthorpe, Chesterfield, Derbyshire, S43 3BY**  
Councillors considered the application.

**RESOLVED:**  
NO OBJECTIONS

**2324-44      EXTERNAL AUDIT REPORT**

The Town Clerk reported that the External auditors had not completed their work and so had issued an interim certificate which the Council could publish to meet its obligations under the regulations. In response to a query she confirmed that there was no fault on the council's part, everything that the external auditor required had been sent to them. The issue was that they had not completed the previous year and so could not sign off the latest year's audit.

**2324-45      DRAFT COUNCIL DELIVERY PLAN**

Councillors considered the draft plan and the Town Clerk's report. It was confirmed that this would be a draft for consultation and then would come back for final sign off to the November meeting. Any implications from the Investigation report would be worked into the final plan as and when they were received.

**RESOLVED:**  
That the draft plan be approved for public consultation with the design of the document and consultation questionnaire being delegated to the Town Clerk. Consultation results to be brought back to the November meeting for final approval.

**2324-46      SUSPENSION OF STANDING ORDERS**

During consideration of the next item it was considered that an extension of time for the meeting would be required to consider key items which needed to be dealt with immediately. A re-ordering of the agenda items was agreed. The meeting would then adjourn to be reconvened the following week to finish the remainder of the agenda.

**RESOLVED:**  
That Standing Order number 3y be suspended for a period of 30 minutes beyond 8pm to enable key business to be transacted. The meeting to then be adjourned to a date next week, to be confirmed by the Town Clerk, following consultation with all Councillors.

The meeting adjourned for a comfort break at 8:02pm and reconvened at 8:06pm.

**2324-47      CIL PRIORITIES AND EXPENDITURE REQUESTS FOR 2023-24 (PART 1)**

Councillors considered part of the report of the Town Clerk and RFO.

Council was reminded that there was a requirement to have spent approx. £29,000 of the CIL money by 31<sup>st</sup> March 2024 to remain compliant with the regulations. Detailed discussions were held about each proposal.

**RESOLVED:**

- a) That the draft CIL policy be approved and adopted.
- b) That a supplementary estimate of £18,000 be added to the budget and the quote for Christmas Lights/decorations be accepted and funded from CIL for this year.
- c) That the Council adopt the benches listed at paragraph 3.4.3 of the report and allocate £3,000 of CIL to replacing 3 benches (Woodthorpe Memorial and 2 benches at Lowgates) in this financial year. Delegated authority be granted to the Town Clerk and RFO to make the necessary arrangements.
- d) That the proposal for a re-wilding project at Woodthorpe be supported and delegation be granted to the Clerk to make the necessary arrangements with Derbyshire County Council. The application fee to be paid from CIL.
- e) That the Council continue to support the Friends and Fans of Staveley Voluntary Group (allowing Tea and Toast sessions at Staveley Hall and minor administrative support) to become established and that the Clerk make enquiries regarding the Memorial Gardens and Flowerbeds along Church Street to bring back to a future meeting.

Councillor D Rhodes left the meeting at 8:22pm.

**2324-48 FINANCE MATTERS (PART 1)**

- a) To approve the schedule of payments to 31 August 2023.

**RESOLVED:**

That the schedule of payments to 31 August 2023 be approved.

- b) To note the Summary of Income and Expenditure to 31 August 2023

**RESOLVED:**

That the summary be noted.

- c) To note the bank balances as at 19 September 2023:

- i. Co-op current account: £7,000
- ii. Co-op 14 day account: £137,156.04
- iii. Co-op Savings account: £187,049.71
- iv. Petty Cash/Floats: £694.87

**Total Funds held: £331,900.62**

- d) To approve the Cashflow/Finance update report  
**RESOLVED:**  
That the report be approved.

The meeting adjourned at 8:28pm and reconvened at 6pm on 4 October 2023 at the Speedwell Rooms, Inkersall Road.

Signed: \_\_\_\_\_

Minutes of the reconvened Ordinary meeting of Staveley Town Council held on 4 October 2023 at 6pm in the Speedwell Rooms, Inkersall Road.

Present:

Councillors

B Bingham  
J Bingham  
C Chambers  
J Collins

B Dyke  
C Jackson  
P Jacobs  
P Mann

D Parsons  
D Rhodes  
E Tidd (Chair)

In attendance: Mrs S Doherty (Town Clerk and RFO)

**2324-49 APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors S Bean, K Thornton, D Wheeldon and P Wilson.

**2324-50 DECLARATIONS OF INTEREST**

Cllr P Mann declared an interest as a member of the Friends and Fans of Staveley Voluntary Group.

**2324-51 CIL PRIORITIES AND EXPENDITURE REQUESTS FOR 2023-24 (PART 2)**

Councillors considered the remainder of the Town Clerk's report. Clarification was given in that the setting aside of the CIL funding for the Speedwell was only to provide a foundation for a bid to be generated to the Community Ownership Fund. The initial enquiry had been positive and now the Council would need to work up a detailed proposal. This would come back to the Council for consideration prior to submission and acceptance. No works would start until confirmation had been received on if the bid was successful. If the Council was only granted a proportion of the bid amount the 20% match fund from CIL could be reduced accordingly and released back into the CIL funds for other allocations.

It was possible to apply more than once to the fund for different projects. This one would be a full project which would then be phased to enable the centre to continue operating whilst works were completed.

Councillors considered that some of the bid should be for a project manager to alleviate the draw on the Town Clerk's time.

**RESOLVED:**

a) That £50,000 be allocated from CIL and set aside as an earmarked reserve as match funding to enable the Town Clerk to seek grants for upgrading the Speedwell Rooms. Delegated authority to be granted to the Town Clerk to put together a suitable programme based on the outline at section 3.3 of the report.

b) that £500 of CIL be allocated to purchase bulbs, shrubs and tools for the Friends and Fans of Staveley Group to undertake planting at

Staveley Hall and the front of the Speedwell Rooms.

**2324-52 FINANCE MATTERS (PART 2)**

a) To approve the set up of a CCLA savings account  
Councillors debated the proposal and sought the Town Clerk's advice.

**RESOLVED:**

That the Town Clerk open a CCLA Public Sector Deposit Scheme account with the following signatories:

Chairman of the Council

Town Clerk and RFO

Councillor P Mann

b) To consider the balance of reserves to transfer to the CCLA account  
In response to a query the Town Clerk explained that the best course of action at present was to put as much of the Council's reserves into the account as possible whilst the interest rate was high. Any surpluses at the end of each month should be put in to top up the account too. The interest rates would be kept under review and if they started to come down again the Council could reconsider its options.

**RESOLVED:**

That the Town Clerk and RFO be authorised to use her judgement on transfers between the Council's accounts.

**2324-53 EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED:**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**2324-54 MARKET OPERATIONS**

Councillors considered the letter received and the Town Clerk provided a verbal update on the meeting that she had attended with Officers of the Borough Council.

**RESOLVED:**

That the Town Clerk write to the Borough Council expressing the issues discussed and seeking resolutions to be costed into the Town Deal project.

**2324-55 LAND MATTERS**

Councillors considered the report of the Town Clerk and RFO. Detailed discussions were held about the issues raised and several options discussed.

**RESOLVED:**

a) That the Council consents to the siting of a container café on the allotments at Mastin Moor provided that the two parties involved (MMGA and the café operator) will cover the costs of the replacement lease agreement. The Town Clerk to ensure that a clause is included within the lease that any rates/other costs incurred are to be paid by MMGA and the café operator and that no further sub-letting, even to a new café operator, is to occur without the consent of the Council.

b) That the agreement with the SMWFC be maintained as originally drafted in the licence from 2020, with priority to Speedwell bookings, 25 spaces to be provided for Speedwell users at all times and no other businesses to be allowed to trade from the car park without the approval of the Town Council.

The Chair closed the meeting at 7:46pm.

Signed: \_\_\_\_\_