

**MINUTES OF THE POLICY, FINANCE AND PUBLICITY COMMITTEE OF  
STAVELEY TOWN COUNCIL**

**Wednesday 21<sup>st</sup> November 2012**  
**Commencing at 7.00 pm**  
**In The Council Chamber, Staveley Hall**

**Present:**

Councillor A Hill – Chair  
 Councillor D Collins – Vice Chair  
 Councillor J Barnett  
 Councillor B. Dyke  
 Councillor H. Elliott  
 Councillor C. Ludlow

In attendance – Graeme Challands – Town Clerk and Financial Officer

		<b>ACTION</b>
	The Chair welcomed all present to the meeting and reminded them that the meeting was being recorded.	
<b>415/12</b>	<b>PUBLIC SESSION</b> There were no members of the public present.	
<b>416/12</b>	<b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b> There were no declarations of Disclosable Pecuniary Interests. The Town Clerk was asked to check whether this requirement now covered Officers.	GC
<b>417/12</b>	<b>APOLOGIES FOR ABSENCE</b> Councillor Tidd – attending a funeral Councillor Williams – recovering from an operation.	
<b>418/12</b>	<b>COUNCILLORS NOT PRESENT</b> There were no Councillors not present.	
<b>419/12</b>	<b>MINUTES OF THE POLICY AND FINANCE COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 24<sup>th</sup> OCTOBER 2012</b>  <b>362/12 Financial Issues</b> Councillor A. Hill pointed out that he had not “introduced the	

	<p>new Financial Regulations” Staveley Town Council was the corporate body.</p>	
<p><b>420/12</b></p>	<p><b>MATTERS ARISING FROM THE MINUTES OF THE POLICY AND FINANCE COMMITTEE OF STAVELEY TOWN COUNCIL HELD ON WEDNESDAY 26<sup>TH</sup> SEPTEMBER 2012</b></p> <p><b>373/12 Restructuring Issues</b>  Councillor Ludlow asked about progress concerning the return to work of a member of staff who had been off work on long term sick.</p> <p>The Town Clerk responded that matters had proceeded well and continued to do so.</p>	
<p><b>421/12</b></p>	<p><b>FINANCIAL ISSUES RECOMMENDATION</b> - That staff are advanced money from petty cash when appropriate rather than using their own money for purchases and claiming it retrospectively. It was appreciated that this may not be possible on all occasions but should be the default position.</p>	<p>ICH</p>
<p><b>422/12</b></p>	<p><b>HEART OF STAVELEY LIMITED</b>  The Town Clerk reported that he had submitted the required information to Chesterfield Borough Council Economic Development Managers as Resolved. Supplementary information had been provided following this.</p> <p>It was <b>AGREED</b> that a full response to the letter from Tim Norton (Chair of Heart of Staveley Limited) would be sent following the report by Chesterfield Borough Council.</p> <p>The Town Clerk reported that the Baseline Survey by the Structural Engineers was continuing. He understood that 2 sections of wall (part of the Listed Garden Wall and part of the retaining Wall north of The Stables) were judged unsafe and measures would have to be introduced with immediate effect to ensure public and staff safety. He would inform Members regarding this once he had received notification from the engineers.</p>	
<p><b>423/12</b></p>	<p><b>AFFORDABLE ECO HOMES PROJECT</b>  The Town Clerk reported that</p> <ul style="list-style-type: none"> <li>• A deposit of 5% had been paid by Kitewood/Cascade rather than the required 10%. The Solicitor was</li> </ul>	

	<p>chasing this.</p> <ul style="list-style-type: none"> <li>• The Solicitor had been informed by the Solicitor acting for Kitewood/Cascade that the delay in completion was due to the Chesterfield Borough Council Solicitor dealing with the “ransom strip” being fully occupied on the Market Hall Project.</li> <li>• Additional costs resulting from the failure to complete on time would be put to Kitewood/Cascade.</li> </ul> <p>It was <b>AGREED</b> that the Town Clerk would investigate the Chesterfield Borough Council Legal aspect directly with Chesterfield Borough Council.</p>	
424/12	<p><b>INKERSALL ROAD PROJECT</b> Nothing to report.</p>	GC
425/12	<p><b>STAVELEY MARKET</b> Nothing to report.</p>	
426/12	<p><b>MASTIN MOOR COMMUNITY CENTRE</b> The Town Clerk updated Members on the current situation. The matter would be going to Derbyshire County Council’s cabinet on 30<sup>th</sup> November 2012. He would update members further following this.</p>	
427/12	<p><b>RESTRUCTURING ISSUES</b> A discussion took place regarding Learning Matters.</p> <p>The Town Clerk informed Members he would continue to chase the Estate Agents as well as investigate running costs with Chesterfield College.</p> <p>Members agreed to visit the premises.</p>	GC
428/12	<p><b>WINTER ARRANGEMENTS</b> A discussion took place on the siting of the three new grit bins</p> <ul style="list-style-type: none"> <li>• Barrow Hill: to visit and look at Hill Grove Road</li> <li>• Middlecroft: Calver Crescent/Alverley Gardens</li> <li>• Inkersall: Huntley Close Rowsley Crescent</li> </ul> <p>In addition to the Town Clerk was: To obtain a list of Chesterfield Borough Council and</p>	

	<p>Derbyshire County Council grit bins.</p> <p>To check on the bin near the Bungalows Chesterfield Road.</p> <p>To allocate Councillor Elliott as the keyholder for Silverwell Drive Salt Bin.</p>	<p>GC</p> <p>GC</p> <p>GC</p>
<p><b>429/12</b></p>	<p><b>STAVELEY TOWN COUNCIL WEBSITE</b>  The Town Clerk reported that he had made no progress with the possible web site training from Chesterfield Borough Council: the officer to contact was off on maternity leave.</p>	
<p><b>430/12</b></p>	<p><b>STAVELEY TOWN CRIER</b>  Nothing to report.</p>	
	<p><b>PART II – CONFIDENTIAL BUSINESS</b></p> <p><b>PUBLIC BODIES (ADMISSION TO MEETINGS ACT), 1960</b></p> <p><b>RESOLVED –</b> That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters, the public and representatives of the press be excluded from this meeting during the discussion thereof.</p>	